

Messrs. Palmieri and Golden attended the meeting.

The Chairman opened the meeting of the Boston Redevelopment Authority.

The Minutes of the meeting of August 13, 2009, which were previously distributed, were submitted.

Copies of a memorandum dated September 15, 2009 were distributed entitled "SCHEDULING OF A PUBLIC HEARING FOR THE TUFTS UNIVERSITY HEALTH SCIENCES CAMPUS INSTITUTIONAL MASTER PLAN SECOND AMENDMENT AND RENEWAL", which included a proposed vote.

On a motion duly made and seconded, it was unanimously VOTED: That the Secretary be, and hereby is, authorized to advertise a Public Hearing before the Boston Redevelopment Authority on October 20, 2009 at 5:30 p.m., or at a time and date to be determined by the Director, to consider the Tufts University Health Sciences Campus Institutional Master Plan Second Amendment and Renewal pursuant to Section 80D-5 of the Boston Zoning Code.

Copies of a memorandum dated September 15, 2009 were distributed entitled "SOUTH END URBAN RENEWAL AREA, PROJECT NO. MASS. R-56: PARCEL SE-88 LOCATED AT 1145 WASHINGTON STREET", which included a proposed vote. Attached to the memorandum were a letter and a map indicating the location of the property.

Ms. Maria Faria, Assistant Director for Housing, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously VOTED: That the Boston Redevelopment Authority provide a grant in the amount of Two Hundred Sixteen Thousand Dollars (\$216,000) to Project Place Gatehouse, Inc. for the creation of four of the fourteen affordable efficiency rental units in the Gate House Project located on Parcel SE-88 at 1145 Washington Street ("Parcel SE-88") in the South End Urban Renewal Area, Project No. Mass. R-56; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to enter into a Grant Agreement and to execute any and all documents necessary in connection with the Grant Agreement with the Project Place Gate House, Inc. to provide a grant in the amount of Two Hundred Sixteen Thousand Dollars (\$216,000) the creation of four of the fourteen affordable efficiency rental units in the Gate House Project located on Parcel SE-88 in the South End Urban Renewal Area, Project No. Mass. R-56.

Copies of a memorandum dated September 15, 2009 were distributed entitled "GORDON'S WOOD CONDOMINIUM PROJECT LOCATED AT 970-1100 VETERANS OF FOREIGN WARS ('V.F.W.') PARKWAY IN WEST ROXBURY", which included three proposed votes. Attached to the memorandum were six plans and two maps indicating the location of the proposed project.

Mr. Tai Lim, Senior Project Manager, Attorney Matthew Keifer, Goulston and Storrs and Mr. Ray Mitrano, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously VOTED: That the Director be, and hereby is, authorized to issue a Determination under Section 80A-6 of the Boston Zoning Code ("Code"), which (i) finds that the Notice of Project Change ("NPC") submitted by the Mayo Group on August 18, 2009 and the

supplemental information submitted by Mayo Group (“Proponent”) and received by the Boston Redevelopment Authority (“BRA”), adequately describes the potential impacts arising from the Gordon’s Wood Condominium Project consisting of forty-two (42) residential condominium units, a fitness facility, seventy-six (76) parking spaces and related site improvements (“NPC Proposed Project”); and, (ii) waives further review of the NPC Proposed Project, subject to continuing design review by the BRA; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to issue a new Certification of Compliance for the NPC Proposed Project upon the successful completion of the Article 80 process of the Code; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to execute an amendment to the Cooperation Agreement; an amendment to the Affordable Housing Agreement for the creation of two (2) two-bedroom units to be made available to households earning up to 80% of area median income (“AMI”), one (1) one-bedroom unit to be made available to households earning up to 80% AMI, one (1) one-bedroom unit to be made available to households earning up to 90% AMI, and one (1) two-bedroom units made available to households earning up to 90% AMI; an amendment to the Boston Residents Construction Employment Plan; and any and all other agreements and documents which the Director deems appropriate and necessary in connection with the Proposed Project, all upon terms and conditions determined to be in the best interests of the BRA.

Mr. James Coyle recused himself from the following vote.

Copies of a memorandum dated September 15, 2009 were distributed entitled “THE DISTILLERY REDEVELOPMENT IN THE SOUTH BOSTON NEIGHBORHOOD OF BOSTON”, included three proposed votes. Attached to the memorandum were a letter dated February 19, 2001 from Denise Lynch & Pattie McCormack, an email dated February 19, 2009 from Kara & Bill Foley, a letter dated February 19, 2009 Lucinda Seigel, an email dated February 20, 2009 from Keri Salzillo, an email dated June 26, 2007 from Bob Giers, a letter dated July 11, 2007 from Bryan Glascock, a letter dated July 30, 2007 from Patrick E. Hoey, BTB, a letter dated June 5, 2007 from Richard J. Mullen, Boston Fire, a memorandum dated July 30, 2007 from Katie Pederson, BRA, a letter dated June 28, 2007 from John P. Sullivan, BWSC, an email dated July 24, 2007 from Elizabeth Lombard, an email dated August 9, 2007 from David Nagle-Councilor William Linehan Office, an email dated July 27, 2007 from Amy Macdonald, Heritage Flag Co., Inc., a letter dated July 30, 2007 from Joyce McDaniel, School of Museum of Fine Arts, a letter dated June 11, 2007 from Alan Harvtiz, Imported Foods Corporation, a letter dated June 11, 2007 from Mark L. McLauhglin & Ellen K. Winkler, a letter dated June 11, 2007 from Peter Miller, JABEZ Marketing Group, a letter dated June 11, 2007 from Judith E. Raup, Designer Draperies, an email dated June 12, 2007 from Dave Howell, an email dated June 12, 2007 from Bruce Rohr, Practical Solar, Inc., a letter dated June 13, 2006 from Phil Bucci, Bucci and Robinson Woodworking, an email dated June 13, 2007 from John J. O’Connor, Wealth Management Advisor, an email dated June 14, 2007 from Scott Chasse, a letter dated June 14, 2007 from Cynthia Dromgoole, South Boston Branch Library, a letter dated June 18, 2007 from Richard E. Cox, a letter dated June 19, 2007 from John P. Cavaleri, Flood Square Hardware, a letter dated June 19, 2007 from Frank E. Sorrenti, Perkin Supply Company, Inc., a letter dated June

20, 2007 from Judeth Costin, American Test and Balance, Inc., a letter dated June 21, 2007 from Russell Hadaya, New England Windows Systems, Inc., a letter dated June 21, 2007 from Barbara Lyons, a letter dated June 23, 2007 from Frances Devlin, an email dated June 25, 2007 from Geoffrey Cole, a letter dated June 25, 2007 from Joseph P. McCabe, Inc., an email dated June 27, 2007 from Kevin Driscoll, an email dated June 28, 2007 from Caroline Kenney, an email dated June 28, 2007 from Gregory Smith, an email dated June 29, 2007 from Donna M. Beath, a letter dated July 1, 2007 from Mary Sherman, Trans Cultural Exchange, an email dated July 2, 2007 from Lee Anna Vierbickas, an email dated July 14, 2007 from Dwayne Dahlbeck, an email dated July 16, 2007 from Chris Griffith, an email dated July 15, 2007 from Chris Griffith, an email dated July 15, 2007 from Chris Griffith, an email dated July 15, 2007 from Chris Griffith, an email dated July 15, 2007 from Chris Griffith, a letter from Katie Toli, an email dated July 24, 2007 from Chris Griffith, a letter dated July 24, 2007 from Maxwell Z. Nichols, MZN, Inc. Architects-Planning, a letter dated July 25, 2007 from Sylvia C. Winter, a letter dated July 25, 2007 from Nikolaus Gulacsik, an email dated July 26, 2007 from Mary Walker Graham, an email dated July 26, 2007 from John Hyde, a letter dated July 26, 2007 from Paul A. Johnson, Architect, a letter dated July 26, 2007 from Nova Samodai, Novas Metal, an email dated July 26, 2007 from Lawrence Shevick, an email dated July 26, 2007 from Jasmine Laietmark, an email dated July 27, 2007 from Martha Bourne, a letter dated July 27, 2007 from Christopher E. Brown, a letter dated July 27, 2007 from Roger Griffiths, Summer Street Grille, an email dated July 27, 2007 from Woolsey Johnson, a letter dated July 27, 2009 from Kristie J. McLean, Spine & Sports Injury Center, Inc., an email dated July 27, 2007 from Lalie Schewadron, an email dated July 27, 2007 from Carrie Siegel, a letter dated July 28, 2007 from Michael Dowling, Medicine Wheel Productions, Inc., an email dated July 30, 2007 from Francis Azzarto, a letter dated July 30, 2007 from Marshall Blacker, Central Cornice & Roofing Co., a letter dated July 30, 2007 from Mary & Tom Cooney, a letter dated July 30, 2007 from Scott & Kerry Emberley, an email dated July 30, 2007 from Kara & William Foley, a letter from Brian Mahoney, Lower End Political Action Committee, a letter dated July 30, 2001 from Christine Mullen, an email dated July 31, 2007 from Jon Chesto, a letter dated July 31, 2007 from Kay McGowen, a letter from Lucinda Seigel, a letter from Robert Wrubel, Designer, a letter from Walter Crump, thirteen plans and two map indicating the location of the proposed project.

Ms. Kristin Kara, Senior Project Manager, Attorney Matthew Keifer, Goulston and Storrs, Mr. Fred Gordon, developer and Mr. Rick Ames, architect, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously VOTED: That the Director be, and hereby is, authorized to issue a Scoping Determination under Section 80B-5.3(d) of the Boston Zoning Code, which (i) finds that the Project Notification Form submitted on May 29, 2007, and the supplemental filing, submitted on December 30, 2008, adequately describe the potential impacts arising from the Distillery Redevelopment project located at 516-524 East Second Street and 2 Dorchester Street in South Boston, to consist of approximately sixty-five (65) new residential units, including approximately forty-six (46) conventional units, fifteen (15) loft style units, four (4) artist live/work units, as well as a gallery, café, greenhouse, small-scale retail/ commercial spaces and approximately one hundred forty-seven (147) off-street parking spaces (the "Proposed Project"), and provide sufficient mitigation measures to minimize these impacts, and (ii) waives further review of the Proposed Project, subject to continuing design review by the Boston Redevelopment Authority; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to issue a Certification of Compliance for the Proposed Project upon the successful completion of all Article 80 processes; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to execute a Cooperation Agreement, an Affordable Housing Agreement, an Artist Housing Agreement, a Boston Residents Construction Employment Plan, and any and all other agreements and documents which the Director deems appropriate and necessary in connection with the Proposed Project, all upon terms and conditions determined to be in the best interests of the Boston Redevelopment Authority.

Copies of a memorandum dated September 15, 2009 were distributed entitled "BOSTON CONVENTION AND EXHIBITION CENTER PROJECT - PARCELS 20A, 20B, 21 AND S-16B", which included a proposed vote.

Ms. Heather Campisano, Deputy Director for Development Review, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously VOTED: That the Director be, and hereby is, authorized to execute a deed and any and all documents and agreements deemed necessary and appropriate in the Director's sole discretion in connection with the conveyance of any interest that the Boston Redevelopment Authority holds in Parcels 20A, 20B, 21 and S-16B in the Boston Convention and Exhibition Center Project Area to the Massachusetts Convention Center Authority.

The Chairman called a recess at 6:24 p.m. due to a fire alarm.

The Chairman reconvened the meeting as 6:34 p.m.

Copies of a memorandum dated September 15, 2009 were distributed entitled "CAMPUS HIGH SCHOOL URBAN RENEWAL AREA, PROJECT NO. MASS R-129: PARCEL P-3 AND A PORTION OF PARCEL P3-H, AS REVISED", which included four proposed votes. Attached to the memorandum were two maps indicating the location of the proposed project.

A Resolution entitled: "RESOLUTION OF THE BOSTON REDEVELOPMENT AUTHORITY RE: TENTATIVE DESIGNATION OF WHITTIER STREET HEALTH CENTER COMMITTEE INCORPORATED AS THE REDEVELOPER OF A PORTION OF PARCEL P-3 (CONSISTING OF A PORTION OF THE ORIGINAL PARCEL P-3), AS REVISED, IN THE CAMPUS HIGH SCHOOL URBAN RENEWAL AREA, PROJECT NO. MASS. R-129", was introduced, read and considered; and

A Resolution entitled: "AMENDED AND RESTATED RESOLUTION OF THE BOSTON REDEVELOPMENT AUTHORITY RE: TENTATIVE DESIGNATION OF ELMA LEWIS PARTNERS, LLC AS THE REDEVELOPER OF A PORTION OF PARCEL P-3 (CONSISTING OF A PORTION OF THE ORIGINAL PARCEL P-3 AND A PORTION OF PARCEL P3-H), AS REVISED, IN THE CAMPUS HIGH SCHOOL URBAN RENEWAL AREA, PROJECT NO. MASS. R-129", was introduced, read and considered.

Mr. Armindo Goncalves, Deputy Director for Economic Development Planning, Ms. Fredrica Williams, Whittier Street Health Center and Mr. Fernando Domenich, architect, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously

VOTED: That the Boston Redevelopment Authority hereby adopts the resolution entitled "Amended and Restated Resolution of the Boston Redevelopment Authority Re: Tentative Designation of Elma Lewis Partners, LLC as Redeveloper of a Portion of Parcel P-3 (Consisting of a Portion of the Original Parcel P-3 and a Portion of Parcel P3-H), as Revised, in the Campus High School Urban Renewal Area Project No. Mass. R-129; and

FURTHER

VOTED: That the Boston Redevelopment Authority hereby adopts the resolution entitled "Resolution of the Boston Redevelopment Authority Re: Tentative Designation of Whittier Street Health Center Committee, Inc, as the Redeveloper of a portion of Parcel P-3 (Consisting of a Portion of the Original Parcel P-3) in the Campus High School Urban Renewal Area, Project No. Mass. R-129"; and

FURTHER

VOTED: That the tentative designation of Whittier Street Health Center Committee, Inc, as the Redeveloper of a portion of Parcel P-3 consisting of approximately 26,595 square feet shall automatically be rescinded without prejudice and without further action by the BRA Board if final designation has not been granted within thirteen (13) months; that is, by October 28, 2010; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to execute a License Agreement with Whittier Street Health Center Committee Incorporated in connection with approximately 25,000 square feet of unimproved land for temporary parking for seventy-five passenger or commercial vehicles in connection with the Whittier Street Health Center if Elma Lewis Partners, LLC has not been granted final designation for that portion of Parcel P-3 tentatively designated pursuant to the first vote set forth above. The License Agreement shall be upon terms and conditions determined by the director to be in the best interest of the Boston Redevelopment Authority.

The aforementioned RESOLUTIONS are filed in the Document Book at the Authority as Document Nos. 6978 and 6979, respectively.

Copies of a memorandum dated September 15, 2009 were distributed entitled "AMENDED AND RESTATED AFFORDABLE HOUSING AGREEMENT FOR SARATOGA HEIGHTS CONDOMINIUMS AT 910 SARATOGA STREET IN EAST BOSTON", which included two proposed votes. Attached to the memorandum were two maps indicating the location of the proposed project.

Mr. Lance Campbell, Senior Project Manager, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously

VOTED: That the Director be, and hereby is, authorized to execute an Affordable Housing Agreement in connection with the Saratoga Heights Condominiums located at 910 Saratoga Street in East Boston, as assigned to 910 Saratoga Street Realty Trust; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to execute any and all other agreements and documents which the director deems appropriate and necessary in connection with forgoing votes for the Saratoga Heights Condominiums located at 910 Saratoga Street in East Boston, all upon terms and conditions determined to be in the best interest of the Boston Redevelopment Authority.

Copies of a memorandum dated September 15, 2009 were distributed entitled "CONTRACT AUTHORIZATION FOR DESIGN SERVICES STOSS LANDSCAPE URBANISM FOR THOREAU PATH SITE IMPROVEMENTS BRA PROJECT #5073B, WEST END, BOSTON, MA", which included a proposed vote. Attached to the memorandum were ten maps indicating the location of the proposed project.

Mr. Paul Osborn, Deputy Director for Capital Construction, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously VOTED: That the Director be, and hereby is, authorized to enter into a Services Contract for a total contract amount not to exceed Two Hundred Sixty-seven Thousand, Two Hundred Eighty Dollars and No Cents (\$267,280.00) with STOSS Landscape Urbanism for the provision of design services required in connection with the Thoreau Path Site Improvements at Thoreau Path in Boston's West End.

Copies of a memorandum dated September 15, 2009 were distributed entitled "PROPOSED DISBURSEMENT OF \$3,500 FOR A SAILING DAY FOR SPECIAL NEEDS CHILDREN AND YOUTHS IN THE CHARLESTOWN NAVY YARD", which included two proposed votes.

Mr. Geoff Lewis, Senior Project Manager, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously VOTED: That the Boston Redevelopment Authority hereby authorizes the disbursement of \$3,500 for a sailing day for special needs children and youths to be held on October 4, 2009 on Parcel 4 in the Charlestown Navy Yard as a part of the Charlestown Navy Yard Waterfront Activation Plan. The funds will be disbursed from mitigation funds received from the Carlyle Group as a part of the community benefits associated with the Carlyle Group's purchase of Building 42 in the Charlestown Navy Yard; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to execute and deliver a Grant Agreement regarding such disbursements with the any and all entities that will sponsor the event, containing such terms and conditions as the Director deems appropriate in his sole discretion.

Copies of a memorandum dated September 15, 2009 were distributed entitled "TWO FINANCIAL CENTER: CERTIFICATION OF COMPLETION, BOSTON MASSACHUSETTS", which included three proposed votes. Attached to the memorandum were a letter dated June 15, 2009 from David Carlson to Renee Leferve, Jay Rourke and Christine Colley and two maps indicating the location of the proposed project.

Mr. Jay Rourke, Senior Project Manager, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously VOTED: That the Director be, and hereby is, authorized to issue a Certificate of Completion for the Two Financial Center project (the "Project"), located at 60 South Street and bound by Essex Street to the north, an adjacent building at 695 Atlantic Avenue to the east, East Street to the South and South Street to the West, in accordance with paragraph nine (9) of the Cooperation Agreement by and between the Boston Redevelopment Authority and dated June 7, 2007, evidencing the successful completion of the Project, subject to any outstanding provisions of the Cooperation Agreement.

Copies of a memorandum dated September 15, 2009 were distributed entitled "ACQUISITION OF THREE (3) FORECLOSED PROPERTIES FROM PREMIERE PROPERTIES, AND CHASE; AMENDMENT TO A DEMONSTRATION PROJECT", which included a proposed vote. Attached to the memorandum were six maps indicating the location of the proposed project.

Ms. Sheila Dillon, Deputy Director for Housing, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously VOTED: That the Boston Redevelopment Authority (the "Authority") hereby adopts an amendment to the "Demonstration Project" established on January 29, 2009 allowing the acquisition and disposition of three (3) foreclosed properties; and

FURTHER

VOTED: That the Authority hereby adopts the following "Amendment to the Demonstration Project Plan" established on January 29, 2009: the Authority shall, on behalf of the City of Boston, acquire title to foreclosed properties located in Boston with funding received from the City of Boston Department of Neighborhood Development ("DND") in advance and at a purchase price determined by DND and set forth below and not to exceed:

<u>Property Address</u>	<u>Property Type</u>	<u>Neighborhood</u>	<u>Price</u>
30 Hopkins Street	Two- Family	Dorchester	\$130,270
2 Capen Place	Single Family	Dorchester	\$108,501
53 Havre Street	Three-Family	East Boston	\$103,726

and shall either (i) convey such properties to the DND, or (ii) dispose of the properties in accordance with applicable disposition procedures; and

FURTHER

VOTED: That the Director be, and hereby is, authorized on behalf of the Authority to convey such properties and to execute such documents and agreements with the City of Boston and other entities or individuals as may be necessary to effectuate the foregoing Amendment to Demonstration Project Plan pursuant to Massachusetts General Laws Chapter 121B, Section 46 (f), as amended. The terms and conditions of all documents and agreements shall be at the sole discretion of the Director.

Copies of a memorandum dated September 15, 2009 were distributed entitled "BOARD OF APPEAL REFERRALS", attached to which were 49 zoning petitions prepared by Authority staff for transmittal to the Board of Appeal.

Mr. Richard Shaklik, Deputy Director for Zoning, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously VOTED: BZC-29996; BZC-29997-29998; BZC-29999; BZC-30000; BZC-30002; BZC-30003; BZC-30005; BZC-30006; BZC-30007; BZC-30008; BZC-30009; BZC-30010; BZC-30011; BZC-30012; BZC-30013; BZC-30014; BZC-30015; BZC-30016; BZC-30017; BZC-30018; BZC-30019; BZC-30020; BZC-30021; BZC-30022; BZC-30023; BZC-30024; BZC-30025; BZC-30026; BZC-30027; BZC-30028; BZC-30029; BZV-30030; BZC-30031; BZC-30032; BZC-30033; BZC-30034; BZC-30035; BZC-30036; BZC-30027; BZC-30038; BZC-30039; BZC-30041; BZC-30042; BZC-30043; BZC-30044; BZC-30045; BZC-30046; BZC-30047; BZC-30048; BZC-30049; BZC-30050; BZC-30051; BZC-30052; BZC-33053; BZC-30054; BZC-30055; BZC-30056; BZC-30056; BZC-30062; BZC-30063;

BZC-30064; BZC-30065; BZC- 30066; BZC-30067; BZC-30068 and BZC-29867.

Copies of a memorandum dated September 15, 2009 were distributed entitled "PROGRAMMING FUNDING TO THE FRIENDS OF THE FORT POINT CHANNEL TO SUPPORT THE IMPLEMENTATION OF THE FORT POINT CHANNEL WATERSHEET ACTIVATION PLAN", which included a proposed vote. Attached to the memorandum was a map indicating the location of the proposed project.

Mr. Richard McGuinness, Deputy Director for Waterfront Planning, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously VOTED: That the Director be, and hereby is, authorized to provide \$15,000 to the Friends of the Fort Point Channel for annual programming and to develop a signature public programming event consistent with the recommendations of the Fort Point Channel Watersheet Activation Plan.

The Director gave an update regarding the Russia Wharf Topping Off that happened on 8/13/09; it's a Smart Growth and Gold LEED project; first meeting televised with broader access to the public and the FY08-09 BRA/EDIC Annual Report is due out soon.

Copies of a memorandum dated September 15, 2009 were distributed entitled "CONTRACTUAL PAYMENTS".

On a motion duly made and seconded, it was unanimously

VOTED: To approve payment of the following bills:

REMI, Inc.	\$ 4,550.00
Rosenberger Schapiro	\$ 31,815.50
Weston & Sampson	\$ 42,056.30
HDR Engineering, Inc.	\$ 4,322.50
Bourne Consulting Engineering	\$ 22,825.00
NASDI, LLC	\$ 169,145.28
Bergmeyer Associates, Inc.	\$ 633.82
Crosby, Schlessinger, Smallridge	\$ 3,657.47

Copies of a memorandum dated September 15, 2009 were distributed entitled "AUTHORIZED SIGNATURES FOR CHECKS/DISBURSEMENTS", which included a proposed vote. Attached to the memorandum was a map indicating the location of the proposed project.

Mr. James M. Tierney, Chief of Staff and Special Counsel to The Director, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously VOTED:

Copies of a memorandum dated September 15, 2009 were distributed entitled, "PERSONNEL ACTIONS".

#### PERSONNEL MEMORANDUM #1

On a motion duly made and seconded, it was unanimously VOTED: To approve and authorize Kairos Shen, Chief Planner, to travel to the City of Vancouver to participate in a review. Travel dates are September 21, 2009 to September 25, 2009 for the first workshop and October 26, 2009 to October 30, 2009 for the 2<sup>nd</sup> workshop, at no cost to the Authority.

VOTED: That the next meetings of the Authority will be held on Tuesday, October 20, 2009 at 5:30 p.m.; Tuesday, November 17, 2009 at 5:30 p.m. and Thursday, December 17, 2009 at 5:30 p.m.

On a motion duly made and seconded, it was unanimously

VOTED: To adjourn.

The meeting adjourned at 7:08 p.m.

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Secretary