

Messrs. Palmieri and Golden attended the meeting.

The Chairman opened the meeting of the Boston Redevelopment Authority.

The Minutes of the meeting of October 20, 2009, which were previously distributed, were submitted.

Copies of a memorandum dated November 17, 2009 were distributed entitled "SOUTH END URBAN RENEWAL AREA, PROJECT NO. MASS. R-56: 691 MASSACHUSETTS AVENUE", which included three proposed votes. Attached to the memorandum were a letter dated October 14, 2009 from William Smith, Worcester Square Area Neighborhood Association, a letter dated August 3, 2009 from George Stergios, Worcester Square Area Neighborhood Association, a letter dated October 15, 2009 from Catherine Hunt, a letter dated September 23, 2009 from Elliott Laffer, Executive Director, Boston Groundwater Trust, an email dated October 22, 2009 from Bob Giers, a letter dated October 14, 2009 from John P. Sullivan, Boston Water and Sewer Commission, a letter dated October 9, 2009 from Bryan Glascock, Environment Department, a letter dated September 17, 2009 from Suzanne Kenney, Project Place, a letter from Paul Rinkulis, South End Youth Baseball, a letter dated September 22, 2009 from Sandy Martin, Youth Workers' Alliance, an email dated October 5, 2009 from Elizabeth White, an email dated October 6, 2009 from Kenneth H. Garvin, Chandler Company LLC, an email dated October 2, 2009 from Ali Guermazi, BUMC, an email dated October 2, 2009, an email dated October 2, 2009 from Alex Norbash, BMC, an email dated October 3, 2009 from Mark S. Baranski, Five Columbus Square, an email dated October 5, 2009 from Asim Mian, M.D., an email dated October 3, 2009 from Brian Back, Gibson/Sotheby's International Realty and a map indicating the location of the property.

Ms. Maria Faria, Assistant Director of Housing, Mr. Kamran Zahedi, developer and Mr. Anthony Piermarini, architect, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously

VOTED: That the Director be, and hereby is, authorized to issue a Certification of Approval for the Urbanica 691 Condominium Project to consist of an approximately 37,049 square foot, six-story residential building to be comprised of forty (40) residential condominium units thirty (30) parking spaces and open space improvements ("Proposed Project") to be redeveloped by New House South End, LLC ("Redeveloper") to be located at 691 Massachusetts Avenue ("Project Site") in the South End/Lower Roxbury neighborhood and in the South End Urban Renewal Area, Project No. Mass. R-56 stating that the Proposed Project has complied with the requirements under Article 80, Section 80E of the Boston Zoning Code, Small Project Review; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to enter into an amended Affordable Housing Agreement for Housing Contribution with the Redeveloper for the Proposed Project to be located on the Project Site and to execute any and all other agreements and documents with the Director deems appropriate and necessary, and all upon terms and conditions determined to be in the best interests of the Boston Redevelopment Authority; and

FURTHER

VOTED: In reference to petition BZC-30040, New House South End, LLC, 691 Massachusetts Avenue, Roxbury, for seven (7) variances and one conditional use permit, to erect forty (40) dwelling units, with thirty (30) parking spaces in an RH subdistrict, the Boston

Redevelopment Authority recommends: APPROVAL WITH PROVISIO: That the plans be submitted to the Boston Redevelopment Authority for design review approval.

Copies of a memorandum dated November 17, 2009 were distributed entitled "SOUTH END URBAN RENEWAL AREA, PROJECT NO. MASS. R-56: PARCEL PB-13A, LOCATED AT 40 WORCESTER STREET", which included a proposed vote. Attached to the memorandum was a map indicating the location of the property.

On a motion duly made and seconded, it was unanimously VOTED: That the Director be, and hereby is, authorized to execute a Confirmatory Deed and any and all other documents deemed necessary and appropriate by the Director in connection with Parcel PB-13A in the South End Urban Renewal Area, Project No. Mass. R-56, located at 40 Worcester Street, for title correction purposes.

Copies of a memorandum dated November 17, 2009 were distributed entitled "185 FRANKLIN STREET PROJECT, FINANCIAL DISTRICT", which included four proposed votes. Attached to the memorandum were a letter dated October 27, 2009 from Pamela C. Messenger, Friends of Post Office Square, a letter dated October 16, 2009 from Salvatore LaMattina, City Councilor, District 1, an email dated October 26, 2009 Bob Giers, a letter dated October 6, 2009 from Frank M. Kodzis, Fire Marshal, Boston Fire Department, a letter dated November 2, 2009 from Sarah D. Kelly, Executive Director & Susan Park, President, Boston Preservation, a letter dated November 2, 2009 from Tony Fusco, ADSB President, Art Deco Society of Boston, a letter dated October 29, 2009 from Brona Simon, Executive Director, State Historic Preservation Officer, Massachusetts Historical Commission, three plans, seven photos and two maps indicating the location of the proposed project.

Ms. Kristin Kara, Senior Project Manager, Mr. Richard Galvin, Commonwealth Ventures, LLC and Mr. David Manfredi, architect, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously VOTED: That the Director be, and hereby is, authorized to issue a Scoping Determination under Section 80B-5.3(d) of the Boston Zoning Code, which (i) finds that the Project Notification Form submitted on September 30, 2009, adequately describes the potential impacts arising from the 185 Franklin Street project, located at 185 Franklin Street in the Financial District, to substantially renovate the existing building by expanding and renovating the existing lobby areas, converting first floor office space to approximately 15,500 square feet of retail space, converting an existing basement level into a parking garage for up to one hundred and ten (110) cars, as well as adding exterior enhancements to the existing building façade and roof structure, and undertaking supporting utility work and certain sidewalk improvements (the "Proposed Project"), and provides sufficient mitigation measures to minimize these impacts, and (ii) waives further review of the Proposed Project under subsections 4 and 5 of Section 80B-5 of the Boston Zoning Code, subject to continuing design review and public realm review, which includes improvements to adjoining streets, adjacent sidewalks, entryways and retail spaces of the Proposed Project, by the Boston Redevelopment Authority; and

FURTHER VOTED: That the Director be, and hereby is, authorized to issue a Certification of Compliance for the Proposed Project upon the successful completion of all Article 80 processes; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to execute a Cooperation Agreement, a Boston Residents Construction Employment Plan, and any and all other agreements and documents which the Director deems appropriate and necessary in connection with the Proposed Project, all upon terms and conditions determined to be in the best interests of the Boston Redevelopment Authority; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to issue a recommendation of APPROVAL WITH PROVISIO: that plans be submitted to the Authority for design review approval, to the Zoning Board of Appeal on Petition BZC-30232 for zoning relief necessary in connection with the Proposed Project.

Copies of a memorandum dated November 17, 2009 were distributed entitled "NEPONSET FIELD PROJECT, LOCATED AT 36-62 POYDRAS STREET AND 4-12 TCHAPITOULAS STREET IN HYDE PARK", included five proposed votes. Attached to the memorandum was a map indicating the location of the proposed project.

Mr. Tai Lim, Senior Project Manager and Ms. Gina Martinez, developer, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously VOTED: That the Director be, and hereby is, authorized to issue a Determination under Section 80A-6 of the Boston Zoning Code ("Code"), which (i) finds that the Notice of Project Change ("NPC") submitted by ETC Development Corporation ("Proponent") on October 9, 2009 and the supplemental information submitted by the Proponent and received by the Boston Redevelopment Authority ("BRA"), adequately describes the potential impacts arising from the Neponset Field Project consisting of ninety-nine (99) residential units, one hundred sixteen (116) parking spaces, and related site improvements ("Proposed Project") located at 36-62 Poydras Street and 4-12 Tchapitoulas Street in Hyde Park; and, (ii) waives further review of the Proposed Project, subject to continuing design review by the BRA; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to issue a Certification of Compliance for the Proposed Project upon the successful completion of the Article 80 process of the Code; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to execute a Cooperation Agreement, an Affordable Housing Agreement for the creation of ten (10) two-bedroom homeownership units affordable to households earning up to 80% of AMI, five (5) three-bedroom units affordable to households earning up to 80% of AMI, and five (5) three-bedroom units affordable to households earning up to 100% of AMI; a Boston Residents Construction Employment Plan; and any and all other agreements and documents which the Director deems appropriate and necessary in connection with the Proposed Project, all upon terms and conditions determined to be in the best interests of the BRA; and

FURTHER

VOTED: That the BRA approve a conditional grant of \$400,000 from the Inclusionary Development Program Fund to the Proponent to assist with costs associated with the creation of the affordable elderly units in Phase 1A of the Proposed Project; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to execute any and all documents necessary and appropriate by the Director in connection with the conditional grant.

Copies of a memorandum dated November 17, 2009 were distributed entitled "252-254 ADAMS STREET, DORCHESTER", which included three proposed votes. Attached to the memorandum were a two map indicating the location of the proposed project.

Mr. Erico Lopez, Project Assistant and Mr. Russell Forsberg, project representative, addressed the Authority and answered the Members' questions.

VOTED: That the Director be, and hereby is, authorized to issue a Certification of Approval, confirming that the proposed project by Walsh Corp. to develop 252-254 Adams Street in the Dorchester neighborhood of Boston (the "Proposed Project") has complied with the requirements of Small Project Review, under Section 80E of the Boston Zoning Code, subject to continuing design review by the Boston Redevelopment Authority; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to enter into an Affordable Housing Agreement for the creation of two (2) affordable units at 252-254 Adams Street in Dorchester, and any and all agreements and documents which the Director deems appropriate and necessary in connection with the Proposed Project, all upon terms and conditions determined to be in the best interests of the Authority; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to issue the following recommendation to the Zoning Board of Appeal on Petition BZC-29807 for zoning relief necessary in connection with the Proposed Project: APPROVAL WITH PROVISIO: that plans be submitted to the Authority for design review approval.

Copies of a memorandum dated November 17, 2009 were distributed entitled "FOURTH REPORT AND DECISION AMENDMENT ON THE FRANKLIN PARK APARTMENTS CHAPTER 121A PROJECT", which included two proposed votes. Attached to said memorandum were a document entitled "FOURTH REPORT AND DECISION ON THE FRANKLIN PARK APARTMENTS CORPORATION CHAPTER 121A PROJECT FOR THE APPROVAL, PURSUANT TO MASSACHUSETTS GENERAL LAWS CHAPTER 121A AND THE ACTS OF 1960, CHAPTER 652, BOTH AS AMENDED, OF THE TRANSFER OF THE PREVIOUSLY APPROVED AND DEVELOPED FRANKLIN PARK APARTMENTS CHAPTER 121A PROJECT AND FOR CONSENT TO FORM A NEW URBAN REDEVELOPMENT LIMITED PARTNERSHIP FOR THE PURPOSE OF ACQUIRING, REHABILITATING AND CONTINUING THE USE OF FRANKLIN PARK APARTMENTS AS RENTAL HOUSING FOR LOW-INCOME HOUSEHOLDS" and two maps indicating the location of the proposed project.

Mr. Lance Campbell, Senior Project Manager and Mr. James Perrine, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously
VOTED: That the document presented at this meeting entitled, "FOURTH REPORT AND DECISION ON THE FRANKLIN PARK APARTMENTS CORPORATION CHAPTER 121A PROJECT FOR THE APPROVAL, PURSUANT TO MASSACHUSETTS GENERAL LAWS CHAPTER 121A AND THE ACTS OF 1960, CHAPTER 652, BOTH AS AMENDED, OF THE TRANSFER OF THE

PREVIOUSLY APPROVED AND DEVELOPED FRANKLIN PARK APARTMENTS CHAPTER 121A PROJECT AND FOR CONSENT TO FORM A NEW URBAN REDEVELOPMENT LIMITED PARTNERSHIP FOR THE PURPOSE OF ACQUIRING, REHABILITATING AND CONTINUING THE USE OF FRANKLIN PARK APARTMENTS AS RENTAL HOUSING FOR LOW-INCOME HOUSEHOLDS," be and hereby is, approved and adopted in all respects; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to execute any and all agreements, instruments, documents or letters he deems necessary and appropriate, in his sole discretion, and in the best interest of the Boston Redevelopment Authority, regarding the refinancing of the Franklin Park Apartments Chapter 121A Project.

The aforementioned FOURTH REPORT AND DECISION AMENDMENT is filed in the Document Book at the Authority as Document No. 6983.

Copies of a memorandum dated November 17, 2009 were distributed entitled "HENDRY STREET INITIATIVE, DORCHESTER, MA", which included a proposed vote. Attached to the memorandum were two maps indicating the location of the proposed project.

Ms. Janet Carlson, First Assistant General Counsel, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously

VOTED: That the Boston Redevelopment Authority (the "Authority") hereby adopts, pursuant to Massachusetts General Laws Chapter 121B, Section 46(f), an amendment to the "Demonstration Project" established on February 26, 2008 allowing the acquisition and conveyance of the properties located at 15 Hendry Street and 17 Hendry Street in Dorchester, Massachusetts; and

FURTHER

VOTED: That the Authority hereby adopts the following "Amendment to the Demonstration Project Plan established on February 26, 2008": the Authority shall acquire and convey the properties located at 15 Hendry Street and 17 Hendry Street in Dorchester, Massachusetts; and

FURTHER

VOTED: That the following resolution be, and hereby is, adopted in all respects: "BE IT RESOLVED by the Boston Redevelopment Authority that an ORDER OF TAKING dated NOVEMBER 17, 2009 relating to the property located at 15 Hendry Street in Dorchester, Boston, Suffolk County, Commonwealth of Massachusetts, be executed and made a permanent part of these proceedings, a copy of which the Secretary shall cause to be recorded in the Office of the Registry of Deeds for the County of Suffolk"; and

FURTHER

VOTED: That the following resolution be, and hereby is, adopted in all respects: "BE IT RESOLVED by the Boston Redevelopment Authority that an ORDER OF TAKING dated NOVEMBER 17, 2009 relating to the property located at 17 Hendry Street in Dorchester, Boston, Suffolk County, Commonwealth of Massachusetts, be executed and made a permanent part of these proceedings, a copy of which the Secretary shall cause to be recorded in the Office of the Registry of Deeds for the County of Suffolk"; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to execute a release deed and any and all other documents the Director deems appropriate and necessary in connection with the conveyance of the interests taken in said properties located at 15 Hendry Street and 17 Hendry Street to Hendry Street LLC.

The aforementioned ORDER OF TAKING is filed in the Document Book at the Authority as Document No. 6984.

Copies of a memorandum dated November 17, 2009 were distributed entitled "ACQUISITION OF EIGHT (8) FORECLOSED PROPERTIES FROM FANNIE MAE, FREDDIE MAC, BOSTON PRIVATE BANK, BAYVIEW, AND AMERICA HOME MORTGAGE; AMENDMENT TO A DEMONSTRATION PROJECT", which included three proposed votes. Attached to the memorandum were twelve maps indicating the location of the proposed project.

Ms. Sheila Dillon, Deputy Director for Housing, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously
VOTED: That the Boston Redevelopment Authority (the "Authority") hereby adopts an amendment to the "Demonstration Project" established on January 29, 2009 allowing the acquisition and disposition of eight (8) foreclosed properties.

FURTHER

VOTED: That the Authority hereby adopts the following "Amendment to the Demonstration Project Plan" established on January 29, 2009: the Authority shall, on behalf of the City of Boston, acquire title to eight (8) foreclosed properties located in Boston with funding received from the City of Boston Department of Neighborhood Development ("DND") in advance and at a purchase price determined by DND and set forth below and not to exceed:

Address	Neighborhood	Servicer	Type	Price
4 Wellesley Park #2	Dorchester	Fannie Mae	condominium	\$240,000
27 Woodbine Street	Roxbury	American Home Mortgage	1-family	\$108,900
5 Dewey Street	Roxbury	Boston Private	1-family	\$167,000
34 Wayland Street #1	Dorchester	Fannie Mae	condo	\$59,900
34 Wayland Street #2	Dorchester	Fannie Mae	condo	\$70,000
34 Wayland Street #3	Dorchester	Fannie Mae	condo	\$70,000
16 Dacia Street	Dorchester	Bayview	Mixed use	\$200,000
10 Cameron Street	Dorchester	Freddie Mac	3-family	\$133,650

and shall either (i) convey such property to the DND, or (ii) dispose of the property in accordance with applicable disposition procedures; and

FURTHER

VOTED: That the Director be, and hereby is, authorized on behalf of the Authority to convey such property and to execute such documents and agreements with the City of Boston and other entities or individuals as may be necessary to effectuate the foregoing Amendment to Demonstration Project Plan pursuant to Massachusetts General Laws Chapter 121B, Section 46 (f), as amended. The terms and conditions of all documents and agreements shall be at the sole discretion of the Director.

Copies of a memorandum dated November 17, 2009 were distributed entitled "HOLIDAY MARKET AT DOWNTOWN CROSSING", which included a proposed vote. Attached to the memorandum were two maps indicating the location of the proposed project.

Mr. Jonathan Greeley, project Manager, Crossroads Initiatives, Planner, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously VOTED: That the Director be, and hereby is, authorized to enter into any and all agreements and documents necessary and appropriate, in the Director's sole discretion, with a non-profit organization, including, but not limited to the Boston Public Market Association, Inc. ("BPMA") for the purpose of organizing a Holiday Market in the Downtown Crossing section of Boston.

Copies of a memorandum dated November 17, 2009 were distributed entitled "PARCEL 81RX RUSSELL STREET, CHARLESTOWN, MASSACHUSETTS", which included a proposed vote. Attached to the memorandum was a map indicating the location of the proposed project.

Ms. Janet Carlson, First Assistant General Counsel, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously VOTED: That the Director be, and hereby is, authorized to execute a Deed to Sean Riley and Elizabeth Riley (the "Rileys"), present owners of the property located at 79 Russell Street, and Christopher D. Cummings and Anne P. Cummings (the "Cummings"), present owners of the property located at 81 Russell Street, a Land Disposition Agreement with the Rileys and the Cummings, and a Certificate of Completion, all in connection with the transfer of Parcel 81RX Russell Street and upon terms and conditions determined by the Director to be in the best interest of the Boston Redevelopment Authority.

Copies of a memorandum dated November 17, 2009 were distributed entitled "LAND DISPOSITION AGREEMENT FOR THE VACANT PORTION OF PARCEL R-56B-1 IN THE CHARLESTOWN URBAN RENEWAL AREA, PROJECT NO. MASS. R-55", which included a proposed vote. Attached to the memorandum were ten maps indicating the location of the proposed project.

Ms. Janet Carlson, First Assistant General Counsel, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously VOTED: That the Director be, and hereby is, authorized to enter into a Land Disposition Agreement ("LDA") in connection with the vacant portion of the subdivided Parcel R-56B-1 to allow the construction of two (2) market-rate residential condominium units thereon, said LDA shall contain terms and conditions deemed necessary and appropriate by the Director and in the best interest of the Boston Redevelopment Authority.

Copies of a memorandum dated November 17, 2009 were distributed entitled "PORTIONS OF PARCEL NY-2 AND PARCEL NY-4 IN THE CHARLESTOWN URBAN RENEWAL AREA (AKA PARCELS 6 AND 7 IN THE CHARLESTOWN NAVY YARD)", which included two proposed votes. Attached to the memorandum were a plan of the site.

Ms. Janet Carlson, First Assistant General Counsel, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously

VOTED: That the following Resolution be, and hereby is, adopted in all respects "BE IT RESOLVED, by the Boston Redevelopment Authority that an ORDER OF TAKING dated NOVEMBER 17, 2009, relating to a portion of PARCEL NY-2 and a portion of PARCEL NY-4 in the CHARLESTOWN URBAN RENEWAL AREA, PROJECT NO. MASS. R-55, also known as Parcel 6 and Parcel 7 of the Charlestown Navy Yard, be executed and made a permanent part of these proceedings, a copy of which the Secretary shall cause to be recorded in the Office of the Registry of Deeds for the County of Suffolk;" and

FURTHER

VOTED: That the Director be, and hereby is, authorized to execute an amendment to the Amended and Restated Land Disposition Agreement by and between the Boston Redevelopment Authority and Partners Healthcare System, Inc. ("Partners") dated June 28, 2007, as amended by a First Amendment to Amended and Restated Land Disposition Agreement dated December 29, 2008 and a Second Amendment to Amended and Restated Land Disposition Agreement dated October 5, 2009 (together, the "2007 LDA"), confirming that The Spaulding Rehabilitation Hospital Corporation is an Affiliate pursuant to the definitions set forth in the 2007 LDA.

The aforementioned CONFIRMATORY ORDER OF TAKING is filed in the Document Book at the Authority as Document No. 6985.

Copies of a memorandum dated November 17, 2009 were distributed entitled "BOARD OF APPEAL REFERRALS", attached to which were 62 zoning petitions prepared by Authority staff for transmittal to the Board of Appeal.

Mr. Richard Shaklik, Deputy Director for Zoning, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously

VOTED: BZC-30058; BZC-30088; BZC-30089; BZC-30091; BZC-30092; BZC-30093-30094; BZC-30095; BZC-30096; BZC-30097; BZC-30098; BZC-30100; BZC-30101-30102; BZC-30105; BZC-30106; BZC-30107; BZC-30108; BZC-30109; BZC-30110; BZC-30111; BZC-30112; BZC-30113; BZC-30114; BZC-30115; BZC-30116; BZC-30117; BZC-30118&30147; BZC-30119; BZC-30120; BZC-30121; BZC-30122; BZC-30123; BZC-30125; BZC-30126; BZC-30127; BZC-30128; BZC-30129; BZC-30130; BZC-30131; BZC-30132; BZC-30133; BZC-30134; BZC-30135; BZC-30136; BZC-30137; BZC-30138; BZC-30139; BZC-30140; BZC-30141; BZC-30143; BZC-30143; BZC-30144; BZC-30145; BZC-30146; BZC-30151-30152; BZC-30153; BZC-30159-30160; BZC-30161; BZC-30162; BZC-30166; BZC-30188; BZC-30194 and BZC-30233.

Copies of a memorandum dated November 17, 2009 were distributed entitled "GREENWAY DISTRICT PLANNING STUDY CONSULTANT CONTRACT AMENDMENT", which included two proposed votes. Attached to the memorandum budget figures and two maps indicating the location of the proposed project.

Mr. Peter Gori, Senior Manager, Public Realm Projects, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously

VOTED: That the Director be, and hereby is, authorized to negotiate and enter into a contract amendment with Utile, Inc., of Boston, for the completion of the Greenway District Planning Study.

The Director gave an update regarding the cancelation of the Charlesview Redevelopment Project, BRA is continuing to work with Harvard University for a parcel of land; the Economic Development and Industrial Corporation is petitioning for a \$84 million dollar grant for upgrading the infrastructure within the park and working to support retail efforts on Sumner Street in Downtown Crossing.

Copies of a memorandum dated November 17, 2009 were distributed entitled "CONTRACTUAL PAYMENTS".

On a motion duly made and seconded, it was unanimously

VOTED: To approve payment of the following bills:

Weston & Sampson	\$ 55,752.16
Stull & Lee, Inc.	\$ 17,249.70
Crosby, Schlessinger, Smallridge	\$ 1,628.00
HDR Engineering, Inc.	\$ 4,995.89

Copies of a memorandum dated November 17, 2009 were distributed entitled, "PERSONNEL ACTIONS".

PERSONNEL MEMORANDUM #1

On a motion duly made and seconded, it was unanimously

VOTED: To approve and authorize a Change in Status for Ms. Linda Kowalcky with a change in job tile, grade and job description to reflect "Deputy Director for Institutional Sector Management".

On a motion duly made and seconded, it was unanimously

VOTED: That the next meetings of the Authority will be held on Thursday, December 17, 2009 at 5:30 p.m.; Tuesday, January 12, 2010 at 5:30 p.m.; Tuesday, February 16, 2010 at 5:30 pm., Tuesday, March 16, 2010 at 5:30 p.m. and Tuesday, April 13, 2010 at 5:30 p.m.

VOTED: To adjourn.

The meeting adjourned at 7:03 p.m.

Secretary