

Messrs. Meade and Golden attended the Meeting.

The Chairman opened the meeting of the Boston Redevelopment Authority and announced that this was the Annual Meeting of the Boston Redevelopment Authority.

On a motion duly made and seconded, it was unanimously  
VOTED: To re-elect the current officers of the Authority until the next Annual Meeting of the Authority:

Clarence J. Jones, Chairman  
Consuelo Gonzales Thornell, Treasurer  
Paul D. Foster, Vice Chairman

The Minutes of the meeting of April 14, 2011, which were previously distributed, were submitted.

Chairman Jones welcomed Mr. Peter Meade.

Copies of a memorandum dated May 12, 2011 were distributed entitled "QUINCY HEIGHTS ONE AND TWO REDEVELOPMENT, DORCHESTER, PROPOSED CHAPTER 121A PROJECT, AUTHORIZATION TO SCHEDULE A PUBLIC HEARING", which included two proposed votes. Attached to the memorandum was a map indicating the location of the proposed project.

Ms. Heather Campisano, Deputy Director for Development Review, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously  
VOTED: That the Secretary be, and hereby is, authorized to schedule and advertise a public hearing, to be held on June 16, 2011 at 5:30 p.m., or at a date and time to be determined by the Director, in connection with the Application for a proposed Chapter 121A Project, to be known as the Quincy Heights One and Two Redevelopment Chapter 121A Project, in accordance with the requirements of Massachusetts General Laws Chapter 121A and the Acts of 1960, Chapter 652, and the Boston Redevelopment Authority Rules and Regulations Governing Chapter 121A Projects in the City of Boston, all as amended; and

FURTHER

VOTED: That the Applicant be, and hereby is, required to send a Notice of Public Hearing, when all conditions are met, to said abutters of the proposed Quincy Heights One and Two Redevelopment Chapter 121A Project as authorized by the preceding vote.

Copies of a memorandum dated May 12, 2011 were distributed entitled "PUBLIC HEARING ON THE BERKLEE COLLEGE OF MUSIC INSTITUTIONAL MASTER PLAN", which included a proposed vote. Attached to the memorandum were two maps indicating the location of the proposed project.

Mr. Gerald Autler, Senior Project Manager/Planner, Mr. Roger Brown, President of Berklee College, Mr. Cliff Gayley, architect and Mr. William Whitney, Vice President of Real Estate for Berklee College of Music, addressed the Authority and answered the Members' questions.

The following people spoke in favor of the proposed project:

Councilor Michael Ross  
Mr. William Onuoha, Mayor's Office of Neighborhood Services  
Mr. J Croft, Boys & Girls Clubs of Boston  
Mr. Mark Fortune, President of the Building Trades  
Ms. Meg Mainzer Cohen, Back Bay Association

Ms. Barbara Brook Simmons, Berklee Task Force Member  
Mr. Julio César Ramon, IBA  
Ms. Nicole D'Avis, Sociedad Latina  
Ms. Aimee Tejada, Hyde Square Task Force  
Mr. Russell Bartash, Sheetmetal Union  
Mr. Joseph Steven, Berklee graduate & music director at Sociedad Latina  
Ms. Kelly Brilliant, Fenway Alliance and Berklee Task Force Member  
Master Calvin Falcon, Ohrenberger student  
Ms. Hillary Law, Ohrenberger school parent  
Mr. Greg Holt, Boston Arts Academy  
Mr. Martin Walsh, Boston Building Trades  
Mr. Tim Horne, Fenway Civic Association & Berklee Task Force Member  
Mr. Andy Struss, owner of 172 Massachusetts Avenue  
Mr. Doug Rieker, Ohrenberger school parent  
The following people spoke in opposition to the proposed project.  
Ms. Karla Rideout, resident and Berklee Task Force Member  
Mr. Robert Case, First Fenway Coop  
Ms. Janelle Ellis, resident of Fenway Coop

On a motion duly made and seconded, it was unanimously

VOTED: That in connection with the Berklee Institutional Master Plan ("Berklee IMP") presented at a public hearing held pursuant to Section 80D-5.4(c)(ii) of the Boston Zoning Code ("Code") at the offices of the Boston Redevelopment Authority ("Authority" or "BRA") on May 12, 2011, and after consideration of evidence presented at, and in connection with, the proposed Berklee IMP, the BRA finds that: (a) the Berklee IMP complies with the Scoping Determination issued in connection with the Institutional Master Plan Notification Form; (b) the Berklee IMP conforms to the provisions of Article 80D of the Code; (c) the Berklee IMP conforms to the general plan for the City of Boston as a whole; and (d) on balance, nothing in the Berklee IMP will be injurious to the neighborhood or otherwise detrimental to the public welfare, weighing all the benefits and burdens; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to issue an Adequacy Determination, pursuant to Article 80D-5.4 of the Code, approving the Berklee IMP; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to issue a Scoping Determination waiving the requirement to file and review a Draft Project Impact Report and Final Project Impact Report for the 168 Massachusetts Avenue Project ("Proposed Project") pursuant to Section 80B-5.3(d) of the Code, which Scoping Determination shall provide that the Project Notification Form adequately describes the impacts of the Proposed Project, subject to further BRA design review; and

FURTHER

VOTED: That the Director be, and hereby is, authorized pursuant to the provisions of Section 80B-6 of the Code, to issue a Certification of Compliance for the Proposed Project upon completion of the Article 80B Large Project Review; and

FURTHER

VOTED: That the Director be, and hereby is, authorized pursuant to the provisions of Section 80D-10 of the Code, to issue a Certification(s) of Consistency with respect to the Institutional Master Plan Projects ("IMP Projects") set forth in the Berklee IMP when the Director finds that: (a) an IMP Project is adequately described in the Berklee

IMP; (b) an IMP Project is consistent with the Berklee IMP; and (c) the Berklee IMP has been approved by the BRA and the Boston Zoning Commission in accordance with applicable provisions of Article 80D of the Code, Institutional Master Plan Review; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to petition the Boston Zoning Commission to approve the Berklee IMP and amend "Map 1, Boston Proper" and "Map 1Q, Fenway Neighborhood District" and "Map 1D, Huntington Avenue / Prudential Center District" all in substantial accord with the Berklee IMP and map amendment presented to the BRA at its hearing on May 12, 2011; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to take any and all actions and execute any and all documents deemed necessary and appropriate by the Director in connection with the Berklee IMP and the Proposed Project, including, without limitation, a Boston Residents Construction Employment Plan and a Cooperation Agreement.

The aforementioned MASTER PLAN is filed in the Document Book at the Authority as Document No. 7064.

Copies of a memorandum dated May 12, 2011 were distributed entitled "PATRIOT HOMES, SOUTH BOSTON", which included two proposed votes. Attached to the memorandum were two maps indicating the location of the proposed project.

Mr. Erico Lopez, Project Assist and Mr. Neal Mangold, architect, addressed the Authority and answered the Members' questions.

Councilor William Linehan spoke in support of the proposed project.

On a motion duly made and seconded, it was unanimously

VOTED: That the Director be, and hereby is, authorized to issue a Certification of Approval pursuant to Section 80E-6 of the Boston Zoning Code (the "Code"), confirming that the proposed project by South Boston Veterans Housing LLC c/o South Boston Neighborhood Development Corp to develop the Patriot Homes in the South Boston Neighborhood of Boston (the "Proposed Project") has complied with the requirements of Small Project Review, under Section 80E of the Code, subject to continuing design review by the Boston Redevelopment Authority; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to issue the following recommendation to the city of Boston Zoning Board of Appeal on Petitions BZC-31225 and 31226 for zoning relief necessary in connection with the Proposed Project: APPROVAL WITH PROVISIO: that plans be submitted to the Boston Redevelopment Authority for design review approval.

Copies of a memorandum dated May 12, 2011 were distributed entitled "RESERVE CHANNEL PROJECT, 3 DORCHESTER STREET/404 WEST FIRST STREET, SOUTH BOSTON", which included a proposed vote. Attached to the memorandum were two maps indicating the location of the proposed project.

Ms. Heather Campisano, Deputy Director for Development Review, addressed the Authority and answered the Members' questions.

Councilor William Linehan spoke in support of the proposed project.

On a motion duly made and seconded, it was unanimously

VOTED: That the Boston Redevelopment Authority ("BRA") approve a grant from Inclusionary Development Program funds in an amount

not to exceed \$100,000 in order to assist with physical improvements and contribute to long term capital reserves in connection with Phase I of the 3 Dorchester Street project, also known as the Reserve Channel project in South Boston, and authorize the Director to enter into any and all agreements and documents, including a Grant Agreement that the Director deems necessary and appropriate and in the best interest of the BRA in connection with such grant.

Copies of a memorandum dated May 12, 2011 were distributed entitled "LIMITED JOINDER TO LICENSE BETWEEN THE CITY OF BOSTON AND THREE SIXTY ENTERTAINMENT LTD. FOR THE PERFORMANCE OF PETER PAN ON CITY HALL PLAZA", which included a proposed vote. Attached to said memorandum were ten renderings of the proposed project.

Mr. John Fitzgerald, Project Manager, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously  
VOTED: That the Director be, and hereby is, authorized to execute a Limited Joinder to the License Agreement between the city of Boston and Three Sixty Entertainment Ltd. for the purpose of consenting to the live performance of Peter Pan on City Hall Plaza.

Copies of a memorandum dated May 12, 2011 were distributed entitled "4-6 NEWBURY STREET, BACK BAY", which included three proposed votes. Attached to said memorandum were two maps indicating the location of the proposed project.

Mr. John Fitzgerald, Project Manager, Mr. Dennis Quilty, Attorney and Mr. Richard Bertman, architect, addressed the Authority and answered the Members' questions.

Councilor Michael Ross and Mr. Will Onuoha, Mayor's Office of Neighborhood Services, spoke in favor of the proposed project.

On a motion duly made and seconded, it was unanimously  
VOTED: That the Director be, and hereby is, authorized to issue a Determination under Section 80A-6 of the Boston Zoning Code which finds that such NPC does not significantly increase the impacts of the Proposed Project and no further review is required; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to issue a Certification of Approval for the Proposed Project upon the successful completion of all Article 80 processes for the Proposed Project; and

FURTHER

VOTED: In reference to Petition BZC-31238, 4-6 Newbury, Back Bay, recommend approval for the related variances to the Board of Appeal: Approval with Proviso: that plans be submitted to the Boston Redevelopment Authority for design review approval.

Copies of a memorandum dated May 12, 2011 were distributed entitled "41 WESTLAND AVENUE, FENWAY", included four proposed votes. Attached to said memorandum were two maps indicating the location of the proposed project.

Mr. John Fitzgerald, Project manager and Mr. Yannis Tsipis, Consultant, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously  
VOTED: That the Director be, and hereby is, authorized to issue a Scoping Determination under Section 80B-5.3(d) of the Boston Zoning Code

(the "Code"), which (i) finds that the Project Notification Form ("PNF") adequately describes the potential impacts arising from the 41 Westland Avenue project (the "Proposed Project") and provides sufficient mitigation measures to minimize these impacts, and (ii) waives further review of the Proposed Project under subsections 4 and 5 of Section 80B-5 of the Code, subject to continuing design review by the Boston Redevelopment Authority

FURTHER

VOTED: That the Director be, and hereby is, authorized to issue a Certification of Compliance, pursuant to Section 80B-6 of the Code, for the Proposed Project, upon the successful completion of the Boston Zoning Code's Article 80 process for the Proposed Project, subject to continuing design review by the BRA; and

FURTHER

VOTED: In reference to Petition BZC-31169, 41 Westland Avenue, the BRA recommends approval for the related variances to the Zoning Board of Appeal: Approval with Proviso: that plans be submitted to the BRA for design review approval; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to execute a Cooperation Agreement, a First Source Agreement and a Memorandum of Understanding, an Affordable Housing Contribution Agreement and a Boston Residents Construction Employment Plan, and any and all other agreements and documents which the Director deems appropriate and necessary in connection with the 41 Westland Avenue Project, all upon terms and conditions determined to be in the best interests of the BRA.

Chairman Jones called for a recess at 7:26 p.m.

Chairman Jones re-adjourned the meeting at 7:33 p.m.

Copies of a memorandum dated May 12, 2011 were distributed entitled "JACKSON SQUARE PROJECT, SITE II, PHASE 1 BUILDINGS D & F, JACKSON COMMONS NOTICE OF PROJECT CHANGE, JAMAICA PLAIN AND ROXBURY", which included two proposed votes.

Ms. Heather Campisano, Deputy Director for Development Review, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously

VOTED: That the Boston Redevelopment Authority ("Authority") approve a conditional grant of \$400,000 from the Inclusionary Development Program Fund to be used for hard costs associated with the construction of the affordable units at the Project to Jackson Square Partners LLC, or the owner of the Jackson Commons Project, located on the Columbus Avenue corridor to the corner of Ritchie Street in the Roxbury neighborhood of Boston; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to execute any and all documents necessary and appropriate by the Director in connection with the conditional grant.

Copies of a memorandum dated May 12, 2011 were distributed entitled "RUTHERFORD UNION PLAYGROUND IN CHARLESTOWN, PARCEL R-18 CHARLESTOWN URBAN RENEWAL AREA, PROJECT NO. MASS R-55", which included two proposed vote. Attached to said memorandum were a letter dated April 22, 2011 from Antonia Pollak, Commissioner of Parks and Recreation Department and a map indicating the location of the Taking.

Mr. Geoffrey Lewis, Senior Project Manager, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously

VOTED: That the Authority hereby adopts the resolution that states "BE IT RESOLVED by the Boston Redevelopment Authority that an ORDER OF TAKING dated May 12, 2011 relating to portions of Parcel R-18 in the Charlestown Urban Renewal Area, Project No. Mass R-55 be executed and made a permanent part of the proceedings, a copy of which the Secretary shall cause to be recorded in the Office of the Registry of Deeds for the County of Suffolk"; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to execute a deed to the City of Boston Parks and Recreation Department and any and all other documents deemed necessary and appropriate by the Director in connection with areas to be taken.

The aforementioned ORDER OF TAKING is filed in the Document Book at the Authority as Document No. 7065.

Copies of a memorandum dated May 12, 2011 were distributed entitled "75 WEST SCHOOL STREET PROJECT, LOCATED ON PARCEL R-2A1, IN THE CHARLESTOWN URBAN RENEWAL AREA, PROJECT NO. MASS. R-55", which included five proposed votes. Attached to said memorandum was a map indicating the location of the proposed project.

A Resolution entitled: "RESOLUTION BOSTON REDEVELOPMENT AUTHORITY RE: MINOR MODIFICATION OF THE URBAN RENEWAL PLAN FOR THE CHARLESTOWN URBAN RENEWAL AREA, PROJECT NO. MASS. R-55, WITH RESPECT TO PARCEL R-2A1, AND AUTHORIZATION TO PROCLAIM BY CERTIFICATE THIS MINOR MODIFICATION", was introduced, read and considered.

Mr. Geoffrey Lewis, Senior Project Manager, Mr. Jack French, architect and Mr. Bruce Daniel, developer, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously

VOTED: That the Director be, and hereby is, authorized to issue a Determination under Section 80A-6.2 of the Boston Zoning Code, which (i) finds that the Notice of Project Change ("NPC") adequately describes the potential impacts arising from the 75 West School Street project, consisting of 87 residential rental units and 132 parking spaces (the "Proposed Project"), and provides sufficient mitigation measures to minimize these impacts, and (ii) waives further review of the Proposed Project, subject to continuing design review by the Boston Redevelopment Authority; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to execute an Affordable Rental Housing Agreement and Restriction, a Cooperation Agreement, a Boston Residents Construction Employment Plan, and any and all other agreements and documents which the Director deems appropriate and necessary in connection with the Proposed Project, located at 75 West School Street in Charlestown, all upon terms and conditions determined to be in the best interests of the Boston Redevelopment Authority; and

FURTHER

VOTED: That the Boston Redevelopment Authority adopt the attached Resolution entitled: "MINOR MODIFICATION OF THE URBAN RENEWAL PLAN FOR THE CHARLESTOWN URBAN RENEWAL AREA, PROJECT NO. MASS. R-55, WITH RESPECT

TO PARCEL R-2A1, AND AUTHORIZATION TO PROCLAIM BY CERTIFICATE THIS MINOR MODIFICATION”; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to execute and deliver an Amended and Restated Land Disposition Agreement in connection with the Proposed Project on Parcel R-2A1 of the Charlestown Urban Renewal Area, upon terms and conditions determined to be in the best interest of the Boston Redevelopment Authority; and

FURTHER

VOTED: That the Boston Redevelopment Authority hereby approves the transfer of Parcel R-2A1 in the Charlestown Urban Renewal Area to 75 West School Street LLC.

The aforementioned MINOR MODIFICATION is filed in the Document Book at the Authority as Document No. 7066.

Copies of a memorandum dated May 12, 2011 were distributed entitled “WINTHROP SQUARE, 115 WINTHROP SQUARE, BOSTON (A/K/A 115 FEDERAL STREET)”, which included three proposed votes.

Mr. James Tierney, Chief of Staff, addressed the Authority and answered the Members’.

On a motion duly made and seconded, it was unanimously  
VOTED: That the Authority, hereby adopts a Resolution entitled: “BE IT RESOLVED by the Boston Redevelopment Authority that an ORDER OF TAKING, dated May 12, 2011, relating to the temporary taking of certain rights necessary and appropriate to lease or to enter into management, operation or other agreements for a temporary period extending until December 31, 2012 for the four-story parking garage with a footprint of approximately 47,738 square feet located at 115 Winthrop Square , in the City of Boston, County of Suffolk, Commonwealth of Massachusetts (the “Site”), be executed and made a permanent part of these proceedings, a copy of which the Secretary shall cause to be recorded in the Office of the Registry of Deeds for the County of Suffolk”; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to execute any and all documents, instruments and/or agreements in order to extend the Authority’s Parking Management Agreement with AMPCO System Parking (the successor in interest to Network Parking, Ltd.) for an additional year for operation of the existing parking garage located at 115 Winthrop Square; and

FURTHER

VOTED: That the Director be, and hereby is, authorized to execute any and all other documents deemed necessary and appropriate by the Director in connection with the above actions.

The aforementioned ORDER OF TAKING is filed in the Document Book at the Authority as Document No. 7067.

Copies of a memorandum dated May 12, 2011 were distributed entitled “AUTHORIZATION TO ADVERTISE A PROPERTY MANAGEMENT LANDSCAPING SERVICE CONTRACT FOR BRA-OWNED PROPERTIES”, which included a proposed vote.

Mr. Paul Osborn, Deputy Director for Capital Construction, addressed the Authority and answered the Members’ questions.

On a motion duly made and seconded, it was unanimously

VOTED: That the Secretary be, and hereby is, authorized to advertise a Landscaping Service Contract consisting of construction, repair and maintenance for Boston Redevelopment Authority ("BRA") owned properties, in an amount not to exceed \$50,000.

Copies of a memorandum dated May 12, 2011 were distributed entitled "CONTRACT AUTHORIZATION FOR DESIGN SERVICES FOR INTERIOR BUILDING IMPROVEMENTS, CHINA TRADE CENTER, 2 BOYLSTON STREET, BOSTON, MA - BARGMANN HENDRIE & ARCHETYPE, INC.", which included a proposed vote. Attached to the memorandum was a map indicating the location of the proposed project.

Mr. Paul Osborn, Deputy Director for Capital Construction, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously VOTED: That the Director be, and hereby is, authorized to enter into an Engineering Services Contract for a total contract amount not to exceed Five Hundred Eighty-Seven Thousand, Two Hundred Fifty Dollars (\$587,250.00) with Bargmann Hendrie & Archetype, Inc. for the provision of design services required in connection with China Trade Center interior building improvements, 2 Boylston Street, Boston, MA.

Copies of a memorandum dated May 12, 2011 were distributed entitled "BOARD OF APPEAL REFERRALS", attached to which were 43 zoning petitions prepared by Authority staff for transmittal to the Board of Appeal.

Mr. Jeffery Hampton, Senior Planner II, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously VOTED: BZC 30868, BZC 31086, BZC 31098, BZC 31099, BZC 31100, BZC 31102, BZC 31103, BZC 31105-31106, BZC 31120, BZC 31121, BZC 31122, BZC 31124, BZC 31125, ZC 31126-31127, BZC 31128, BZC 31131, BZC 31134-31135, BZC 31138, BZC 31140, BZC 31141, BZC 31144, BZC 31145, BZC 31147, BZC 31148, BZC 31149, BZC 31150, BZC 31151, BZC 31152, BZC 31153, BZC 31154-31155, BZC 31156, BZC 31159, BZC 31160, BZC 31161, BZC 31162, BZC 31163, BZC 31165, BZC 31166, BZC 31167, BZC 31168, BZC 31172, BZC 31176 and BZC 31185.

Copies of a memorandum dated May 12, 2011 were distributed entitled "REQUEST FOR APPROPRIATION OF NO MORE THAN \$90,000.00 FOR THE BRA'S BUY-IN CONTRIBUTION TO THE CITY OF BOSTON'S 3 YEAR ENTERPRISE LICENSE AGREEMENT ("ELA") WITH ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC., ("ESRI") FOR GIS SOFTWARE SUPPORT AND TRAINING. THE ELA WILL BE EFFECTIVE JANUARY 8, 2011 UNTIL JANUARY 7, 2014", which included two proposed votes. Attached to said memorandum was a map indicating the location of the proposed project.

Ms. Carolyn Bennett, GIS Manager, Citywide Planning Initiative, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously VOTED: That the Director be, and hereby is, authorized to disburse an amount not to exceed \$90,000.00 to pay Environmental Systems Research Institute ("ESRI") for the Boston Redevelopment Authority's buy in portion of the City of Boston's Enterprise License Agreement for GIS Software, support and training.



Copies of a memorandum dated May 12, 2011 were distributed entitled "CONTRACTUAL PAYMENTS".

On a motion duly made and seconded, it was unanimously VOTED: To approve payment of the following bills:

NAME	AMOUNT
Stephen Stimson Associates	\$ 31,000.00
Stoss, Inc.	\$ 2,375.00
Englander, Chicoine et al	\$ 40,552.73
McMahon Associates, Inc.	\$ 3,092.50

Copies of a memorandum dated May 12, 2011 were distributed entitled "PERSONNEL ACTIONS".

PERSONNEL MEMORANDUM #1

On a motion duly made and seconded, it was unanimously VOTED: To accept the resignation of Valerie Gingrich, Waterfront Planner II, Planning/Waterfront Planning effective 4/29/11.

PERSONNEL MEMORANDUM #2

On a motion duly made and seconded, it was unanimously VOTED: To approve and authorize out of state travel to New Orleans Conference for Mr. John Dalzell, Sr. Architect, Planning/Urban Design from May 12-15, 2011 at no cost to the Authority.

VOTED: That the next meetings of the Authority will be held on Thursday, June 16, 2011 at 5:30 p.m.; Thursday, July 14, 2011 at 5:30 p.m.; Thursday, August 18, 2011 at 5:30 p.m., Thursday, September 15, 2011 at 5:30 p.m.; October 20, 2011 at 5:30 p.m.; Thursday, November 17, 2011 at 5:30 p.m. and Thursday December 15, 2011 at 5:30 p.m.

VOTED: To adjourn.

The meeting adjourned at 7:52 p.m.

---

Secretary