

Mr. Brian P. Golden and Ms. Teresa Polhemus attended the meeting.

The Vice Chairman opened the Meeting of the Economic Development and Industrial Corporation of Boston.

On a motion duly made and seconded, it was unanimously

The Minutes of the meeting of January 11, 2018 were submitted and approved.

Copies of a memorandum dated February 8, 2018 were distributed entitled "CONTRACT AUTHORIZATION FOR CONSTRUCTION SERVICES FOR PARCEL V1 PARKING LOT IMPROVEMENTS, AT THE RAYMOND L. FLYNN MARINE PARK WITH BRYANT ASSOCIATES, INC.", which included a proposed vote. Attached to said memorandum was a map indicating the location of the proposed parcel.

Mr. Paul Osborn, Deputy Director of Capital Construction, addressed the Authority and answered the Members' questions.

On a motion duly made and seconded, it was unanimously

VOTED: That the Director be, and hereby is, authorized on behalf of the Economic Development & Industrial Corporation of Boston, to award a general construction contract to MacKay Construction Services in an amount not to exceed Nine Hundred Thirty-three Thousand One Hundred Ten Dollars and Eighteen Cents (**\$933,110.18**) for purposes of constructing a parking lot in the Raymond L. Flynn Marine Park; and to further execute any change orders that may be required to complete the work as deemed necessary by the Director, in an aggregate amount not to exceed ten percent (10%) of the contract amount or Ninety Three Thousand Three Hundred and Ten Dollars (**\$93,310.00**).

Copies of a memorandum dated February 8, 2018 were distributed entitled "PERSONNEL ACTIONS".

PERSONNEL MEMORANDUM #1

On a motion duly made and seconded, it was unanimously

VOTED: To approve the appointment with Julie Fins, A&F/B&F, effective 3/5/2018.

PERSONNEL MEMORANDUM #2

On a motion duly made and seconded, it was unanimously

VOTED: To approve the appointment with Patrick Costello, OWD/YOU, effective 2/12/2018.

PERSONNEL MEMORANDUM #3

On a motion duly made and seconded, it was unanimously VOTED: To approve the Employment Service Agreement of Shenxiao Li, A&F/B&F, effective 2/12/2018.

PERSONNEL MEMORANDUM #4

On a motion duly made and seconded, it was unanimously VOTED: To approve the Employment Service Agreement of Hao Li, OWD/OFE/BTHC, effective 2/12/2018.

PERSONNEL MEMORANDUM #5

On a motion duly made and seconded, it was unanimously VOTED: To retroactively approve for the Employment Service Agreement of Ada Pantoja, OWD/OFE/BTHC, effective 1/23/2018.

PERSONNEL MEMORANDUM #6

On a motion duly made and seconded, it was unanimously VOTED: To retroactively approve for the Employment Service Agreement of Kevin McHugh, OWD/OWD, effective 1/29/2018.

PERSONNEL MEMORANDUM #7

On a motion duly made and seconded, it was unanimously VOTED: To approve the Promotion of Diane LoSchiavo, effective 2/12/2018.

PERSONNEL MEMORANDUM #8

On a motion duly made and seconded, it was unanimously VOTED: To approve the Out of State Travel for Jian Fan, MIS/MIS, effective 3/6/2018.

PERSONNEL MEMORANDUM #9

On a motion duly made and seconded, it was unanimously VOTED: To accept the resignation of Adam Carlsen, Junior Accountant, A&F/B&F effective 2/16/2018.

VOTED: That the next meetings of the Authority will be held at 3:30 p.m. on Thursday, March 15, 2018; Thursday, April 12, 2018; Thursday, May 17, 2018; Thursday, June 14, 2018; Thursday, July 12, 2018; Thursday, August 16, 2018; September 13, 2018; Thursday, October 11, 2018; Thursday, November 15, 2018 and Thursday, December 13, 2018.

VOTED: To adjourn.

The meeting adjourned at 3:39 p.m.

Clerk