

MEMORANDUM

NOVEMBER 14, 2014

TO: ECONOMIC DEVELOPMENT AND INDUSTRIAL CORPORATION
AND PETER MEADE, DIRECTOR

FROM: LAWRENCE MAMMOLI, DIRECTOR OF ENGINEERING AND
FACILITIES MANAGEMENT
JAMES M. SORRENTINO, DEPUTY DIRECTOR OF OPERATIONS

SUBJECT: AUTHORIZATION TO AWARD A CONTRACT FOR SNOW PLOWING
AND REMOVAL SERVICES AT THE ECONOMIC DEVELOPMENT
AND INDUSTRIAL CORPORATION'S MARINE INDUSTRIAL PARK
EDIC PROJECT NO. 9518-A

SUMMARY: This Memorandum requests that the Director be authorized to execute a snow plowing and removal services contract with Newport Construction, 164 Burke Street, Nashua, New Hampshire for the Economic Development and Industrial Corporation's ("EDIC's") Marine Industrial Park, EDIC Project No. 9521-A.

The contract was publicly advertised in the Boston Herald, the Good and Services Bulletin as well as the City Record and competitively bid in accordance with Chapter 30 of the Massachusetts General Laws. It is a three year contract for the period November 5, 2013 through November 24, 2016. Past vendors were direct mailed the advertisement. Six vendors purchased the contract documents. The scope of work includes furnishing all necessary labor, materials, equipment, transportation and services for snow plowing and removal services in the Economic Development Industrial Corporation's ("EDIC's") Marine Industrial Park.

General bids were received on October 8, 2013 at EDIC's Operations Department located at 22 Drydock Avenue, Boston, MA. One (1) bid was received prior to the 11:00 a.m. deadline, which was thereafter publicly opened and read aloud. The bid submitted was:

Newport Construction	\$177,750.00
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It is the recommendation of EDIC's Operations Department to award this contract to Newport Construction, 164 Burke Street, Nashua, New Hampshire, as they were the lowest qualified and eligible responsible bidder. Their base price is One Hundred Seventy-Seven Thousand Seven Hundred Fifty Dollars and no cents (\$177,750.00).

BUDGET/FISCAL IMPACT

Funding for this project will be allocated through fiscal years 2013-2016 EDIC's operating budget in the amount of One Hundred Seventy-Seven Thousand Seven Hundred Fifty Dollars and no cents (\$177,750.00).

An appropriate vote follows:

VOTED: That the Director be, and hereby is authorized, for and on behalf of the Corporation to enter into a contract with Newport Construction at 164 Burke Street, Nashua, New Hampshire, for the snow plowing and removal services for EDIC's Marine Industrial Park, EDIC Project No. 9518-A in an amount not to exceed One Hundred Seventy-Seven Thousand Seven Hundred Fifty Dollars and no cents (\$177,750.00).