

**BOSTON PLANNING & DEVELOPMENT AGENCY**  
**INCOME CALCULATION WORKSHEET (Excel Version 2013)**

**Applicant's Current Period Gross Earnings, Method 1 (1)**

	Column 2	Column 3	Column 4	Column 5	Column 6		Column 8		Column 10
Item	Applicant(s)/Resident(s)	Employer's Name or Income Source (2)	Most Current Pay Date	Pay Frequency (Click on drop-down list)	Current Period Gross Earnings (3)	X	# of Pay Periods per Year	=	Estimated Gross Annual Income (4)
1a	Bilbo Baggins	The Shire Hotel	04/21/17	bi-weekly	\$1,730.40	X	26	=	\$44,990.40
1a						X	FALSE	=	\$0.00
1a						X	FALSE	=	\$0.00
1a						X	FALSE	=	\$0.00
1a						X	FALSE	=	\$0.00
1b	Transfer this \$ amount to Summary page 1, Item 8								\$44,990.40

**Applicant's Gross YTD Earnings, Method 2 (1)**

	Column 2	Column 3	Column 4	Column 5	Column 11		Column 13	Column 14	Column 16			Column 18
Item	Applicant(s)/ Resident(s)	Employer's Name or Income Source Note (2)	Most Current Pay Date	Pay Frequency (Click on drop-down list)	YTD Gross Earnings (3)	/	# of Pay Periods YTD	Gross Earnings per Pay Period	X	# of Pay Periods per Year	=	Estimated Gross Annual Income (4)
2a	Bilbo Baggins	The Shire Hotel	04/21/17	bi-weekly	\$13,631.52	/	8	\$1,703.94	X	26	=	\$44,302.44
2a	0	0				/		\$0.00	X	FALSE	=	\$0.00
2a	0	0				/		\$0.00	X	FALSE	=	\$0.00
2a	0	0				/		\$0.00	X	FALSE	=	\$0.00
2a	0	0				/		\$0.00	X	FALSE	=	\$0.00
2b	Transfer this \$ amount to Summary page 1, Item 9											\$44,302.44

**If applicable, Bonus or Commission (5)**

2c	Annual Bonus or Commission	If applicable, transfer this \$ amount to Summary page 1, Item 10	
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