

48 Townsend Street Project

Agricultural Oasis Community Garden



Project Narrative

Project Concept

Neighbors on Townsend Street, in partnership with the Garrison Trotter Neighborhood Association (GTNA), are requesting to gain ownership over the plot of land located at 48 Townsend Street in Roxbury. We will turn this plot of land into an agricultural oasis for the community with an educational impact. We will engage local schools and communities as well as greater Boston. The site will be used to research the impact of agricultural explorations through community gardening and freight farm activity. The site will serve as a hub for resilience through agriculture and energy awareness. We want this plot to be an area where people in the community can learn to garden, gather and meet outdoors in a well-maintained, safe and sustainable environment. It will serve as a charm in the urban network of pudding stone formations in the Roxbury area connecting 8 Townsend Street, 20 Townsend Street and Horatio Harris park. As proposed the initial design lays out the site with 51 raised beds in addition to a large space preserved for classrooms, visitors and community activation.

Goals

1. Transform an empty lot into a beautiful urban tranquil oasis
2. Create and maintain a beautiful space for the people in our community.
3. Provide additional green space to gather, garden and entertain.
4. Provide opportunities to grow fresh food; while addressing food insecurities in the community.

Project Team

- A) The Townsend Neighbors will partner with the Garrison Trotter Neighborhood Association (GTNA) as well as work with local arborist groups, such as speak for the trees organization.
- B) GTNA is not new to organizing for urban gardening spaces; GTNA played a role in galvanizing community support for the nearby Garrison-Trotter Farm project on

Harold Street, which was implemented by The Trust for Public Land, the City of Boston, the Urban Farming Institute of Boston, and Dudley Neighbors Inc. GTNA is currently in the process of getting ownership and developing two other parcels on Townsend street.

- C) Development Team members: The GTNA organization created a Land Trust committee comprised of board members and community members who will be the stewards. These members will be the primary caretakers of the land. They will make sure that the site is well maintained. In addition to a paid landscaper of color, we will pay teenagers from local schools to help maintain the space.

Our Team


Nefertiti Lawrence, MA, Project Lead, Director

Townsend Street neighbor, Garrison Trotter Neighborhood Association (GTNA) board member, (Roxbury Strategic Master Plan Oversight Committee) RSMPOC member, Boston Public Schools Teacher

Nefertiti Lawrence is a high school math teacher in the Boston Public School. She currently teaches math at the John D. O'Bryant School of Mathematics and Science. She is an accomplished teacher who enjoys using her skills to contribute to the educational experience of her students. Nefertiti is a Boston College double eagle with both her bachelors and masters degree in developmental and educational psychology. She also completed a graduate Math For Teaching certification program at Harvard University. Nefertiti's work is rooted in the belief that a great education is foundational to life success.

Louis Elisa, II, President of GTNA

A resident of Boston for more than 48 years, he worked in the private and public sector in various administrative and management capacities. A former candidate for State Senator; Mr. Elisa has been active in local, state and national politics for more than 40 years. He served in critical leadership positions in eight Democratic National Conventions and managed critical field operations in five National Presidential campaigns, three gubernatorial campaigns, four major Senate races and six mayoral races. He served 17 years in the Executive Office of Environmental Affairs; Administrator in the Coastal Zone Management (CZM) program and Special Assistant to the Secretary for Policy; Minority Business Development and Environmental Justice. An active participant and supporter of public education and community empowerment, Mr.



Elisa served on numerous boards and committees, the Metropolitan Health Planning Council of Greater Boston, Boston Zoological Society, former Chairman Roxbury Defenders Committee Board, President Garrison-Trotter Neighborhood Association and the Greater Roxbury Development Corporation. A founding member, Franklin Park Coalition, he helped spearhead the restoration of Franklin Park. As a Trustee of Boston State Hospital, he organized support to preserve it for community use and revitalization. He was a founding member of the Environmental Diversity Forum.

Michael Bryan II

Master of Landscape Architecture I, Class of 2026, Harvard University

Michael Bryan II is a Georgia Tech graduate, originally from Stone Mountain, Georgia; and a current Master in Landscape Architect I student at Harvard University. His current focus is on becoming a built environment educator, and he is interested in learning how elements of landscape architecture can support guiding that knowledge. In particular, his focus lies in understanding the importance of cultural landscapes, as they relate to African American's relationship with land and nature. Supporting the Garrison Trotter Neighborhood Association through his research, Michael will provide the team with designs and renders, visualizing the future of GTNA open space plots. Additionally, He is an alumnus member of the Lambda Delta chapter of Kappa Alpha Psi inc. on Georgia Tech's campus and enjoys supporting the Boston based chapters in service and fellowship, in addition to several organizations around Boston's communities such as the Urban Land Institute and The American City Coalition. On his weekends he enjoys getting out in nature, as well as exploring New England and the Northeast.

Lucille Culpeper- Jones

Lucille Culpepper-Jones is a long-time resident of the urban community of Boston. She is a Board member of the Garrison Trotter Neighborhood Association. She is also the V.P. of the Trustee Board of Pleasant Hill Baptist church. She works for a Neighborhood Land Trust in Boston, continuing the push for real affordable housing. She is an activist and has dedicated her work to promoting equity and inclusion on all levels for individuals. She also organizes and runs a food pantry in her community church. She serves in several advocacy groups in her community addressing displacement and gentrification issues. Lucille holds a Masters degree in Urban Policy and Planning from Tufts University. She is a proud single parent two adult children.

Tamara Lawrence

Tamara (Tia) Lawrence is a lifelong resident of Boston. Most of her time has been spent in the Roxbury area. She has been an educator in the Boston Public Schools for 23+ years prior to moving her career to Malden Public Schools. She wholeheartedly believes in the power of a public school education. Tamara feels that in order for our children to be successful our community and their partners must be commuting out children's success. This requires a great deal of input from the residents who live here as well as those who interact with our community on a daily basis. The power of education comes from hands-on learning experiences and experiences from the people who make up the community. Tamara's mission is to be able to support our children to reach their greatest potential, through hands-on learning and support from the elders in our community.

Joyce Lawrence

Joyce Lawrence is a professional foster parent and retired social worker. She knows the importance of a good home and access to quality health care for long term happiness and has invested her career in fostering children and mentoring adults throughout the years. Over the years, Joyce Lawrence has had a full career in a variety of fields. Earlier in her career she provided macrobiotic meals at Paige Academy. There she served as both a Macrobiotic Chef and nutritionist. She was also a social worker in the Boston Public Schools for the YWCA. There she ran positive parenting classes in addition to providing maternal support. Joyce is also a lay midwife and has assisted with many deliveries. Joyce has spent her entire life serving those around her. She continues to spread her knowledge and supports those in need. Experience along with wisdom makes Joyce Lawrence an invaluable voice in all settings.

Mark Sutherland

Mark Sutherland is a valued board member of GTNA. He has been married to his wife Stacy since 1986 and has deep roots in the Roxbury area since the 1930. Roxbury is also known as Sugar Hill and H-Block. Mark and Stacy have three children and have been homeowners in Roxbury since 1995. Mark is retired from the Suffolk county deputy sheriff's office. His goal is to help keep a balance in minority gaining access to homeownership and saving green space. Mark feels strongly about not overcrowding in the neighborhoods.

Stacy Hill-Sutherland

I've lived and farmed in Roxbury my entire life. In 1995 my family bought into the GTNA neighborhood when our children were students at Trotter elementary. I have engaged students in greenspace usage and design since then including Boston Schoolyard Initiative (Trotter), Boston Parks Partners (Marcella Park, Summer Scene, Redesign Charrette), Hawthorne Youth and Community Center (Our Space to Grow 187 Highland Ave, Roxbury), Haley House/HYCC Thornton Street Farm, Youth Job Readiness Training (Grow It, Cook It, Share It).

I spent a decade researching, designing, and leading History tours in Roxbury examining the rich narrative of people and places of note working for Discover Roxbury, Inc. I want to help our GTNA families see the rich assets of our own historic community. Currently, I manage a Freight Farm hydroponic indoor farm in my back yard. I want to help GTNA and my neighborhood to be more in contact with our GREEN assets (Parks and Recreations, Urban Wilds, Urban Farms, including Franklin Park).

Partnerships

The Townsend Neighbors will partner with the Garrison Trotter Neighborhood Association (GTNA) as well as work with local urban farming groups, such as the urban farming institute, to create another GTNA Community Garden location on Townsend Street.

GTNA is not new to organizing for urban gardening spaces; GTNA played a role in galvanizing community support for the nearby Garrison-Trotter Farm project on Harold Street, which was implemented by The Trust for Public Land, the City of Boston, the Urban Farming Institute of Boston, and Dudley Neighbors Inc.

Project Plan

The community space would be modeled after a mixed-use model highlighting urban gardening opportunities and a variety of community event planning. The garden would need to be raised bed gardens similar to the ones in these photos. In addition, a beautiful fence along with a locked gate will need to be part of this proposal to deter and prevent illegal activity during off hours.

Site Elements could include:

- 51 raised beds for our community to grow healthy vegetables and herbs; raised beds help our elderly neighbors participate in gardening and also enable us to garden food in safe soil.
- Grass/clover lawn to provide space for neighbors to gather and set up tables for potlucks and other gatherings
- 2 to 5 Japanese maple trees for shade and fruit for community to share
- Maple trees and shrubs
- Potential flagstone path and patio for accessible gathering on flat ground
- Gate enclosing the area with lock
- Storage shed for housing gardening tools etc.
- Water source: We will explore options for this site including usage of public water. We will also use the rain from catch basins located behind the stage
- Solar lighting

Project Progress and Timeline

Our project will be completed in three phases:

- **Phase I:** Completing the RFP and acquiring land ownership.
- **Phase II:** Community engagement and ground breaking. Implementing the finalize construction documents, bid projects to contractors and landscape architects. Open construction contracts and begin construction.

Phase III: Implement and continue construction to completion. Develop a garden leadership and maintenance team. Grand opening for community and supporting partners.

Maintenance, Site Function and Security

The community garden space would be modeled after a mixed-use model highlighting urban gardening opportunities and a variety of community event planning. Please see photographs in the Design Elements of Site section for visual reference.

The 48 Townsend street site will be maintained by GTNA with the help of other Townsend Street Neighbors and GTNA members acting as caretakers to the site. We plan to acquire a long term landscaping contract in order to maintain the site annually. GTNA will work with the community throughout the year to organize community clean up events.

Securing the site would be of utmost importance. To this end, the site will be adorned with a beautiful gate that locks to deter and prevent illegal activity during off hours. Hours of operation will be posted on the community bulletin located at the site. Community buy-in will also be a crucial component in security.

We anticipate that the primary users of this community garden will be residents of the Roxbury neighborhood surrounding the property, of whom will sign up for and tend the individual garden plots. The design will also include shared open space and we anticipate high use by local community organizations and groups, primarily the Garrison Trotter Neighborhood Association. We anticipate over 500 individuals will utilize and

benefit from the garden annually, whether that be through tending a plot, enjoying the greenspace, or attending a community event. We intend to provide at least 2-4 events per year focusing on educating neighbors around gardening and growing their own food.

Regular Maintenance

Throughout the year the GTNA Land Trust Committee will check the site often to identify and address any maintenance concerns. The Team will work to recruit volunteers as needed on the following tasks;

- Watering: Water plants as needed
- Weeding: Weed the site as needed through the season
- Trash pick-up: As needed

Spring

- Raised bed preparation
- Planting
- Event preparation and clean up as necessary

Summer

- Raised bed operation
- Harvesting
- Event preparation and clean up as necessary

Fall

- Harvesting
- Leaf Clean up and site
- Winter site preparation by closing down fountains and other summer materials.
- Event preparation and clean up as necessary

Winter

- Snow removal from the sidewalks on Townsend and Codman Park Street: As needed
- Event preparation and clean up as necessary

Security

Securing the site would be of utmost importance. To this end, the site will be adorned with a beautiful gate that locks to deter and prevent illegal activity during off hours. Hours of operation will be posted on the community bulletin located at the site. Community buy-in will also be a crucial component in security.

Uses


We anticipate that the primary users of this community garden will be residents, local schools and their students of the Roxbury neighborhood surrounding the property, of whom will sign up for and tend the communal raised beds. The design will also include shared open space and we anticipate high use by local community organizations and groups, primarily the Garrison Trotter Neighborhood Association.

We anticipate over 400 individuals will utilize and benefit from the garden annually, whether that be through tending a plot, enjoying the greenspace, or attending a community event. We intend to provide at least 4 events per year. These events will take place in the following months: September/October (Harvest festival), December (Tree/garden Lighting Event), Spring Planting event (April/ May) and Midsummer event/ gathering and barbeque to enjoy community time. These are a few events suggested by the surrounding community for this space.

Diversity, Accessibility and Inclusion

This garden plan is inspired by the principles of Universal Design, also known as inclusive design principles. The basic idea of inclusive design is that human abilities are distributed along a wide spectrum, understanding that all able-bodied persons pass through childhood, periods of temporary injury, illness, and old age.

An inclusive approach to design would aim to make this agricultural oasis safe and comfortable to use for everyone, including older persons, children, persons without disabilities, and persons with disabilities. At 48 Townsend Street, our plan includes two



entrances, one that features an at least 4' wide smooth path (either concrete or wide paver stones) that lets out to a gathering patio area appropriate for strollers, walkers, and wheelchairs. The proposed second entrance is located at the side off of Britton Street with access via a few steps. Throughout the park, there are raised garden beds benches for sitting and enjoying the space's pleasant sights, sounds, and smells. There are also raised beds that serve the dual purpose of ensuring the soil is safe to garden edible food in, as well as offering opportunities for persons of all abilities to garden without requiring deep kneeling.

Another aspect of inclusion is to make sure the whole community feels welcomed during the community garden's open hours. To that end, we plan to post garden events in English and Spanish on the garden's event corkboard. The events on the stage will encompass a wide variety of entertainment and education, from live music of local musicians, dancing workshops, and food processing/cooking techniques deriving from the diverse array of local cultures in the community.

Design Submission

Site at 48 Townsend

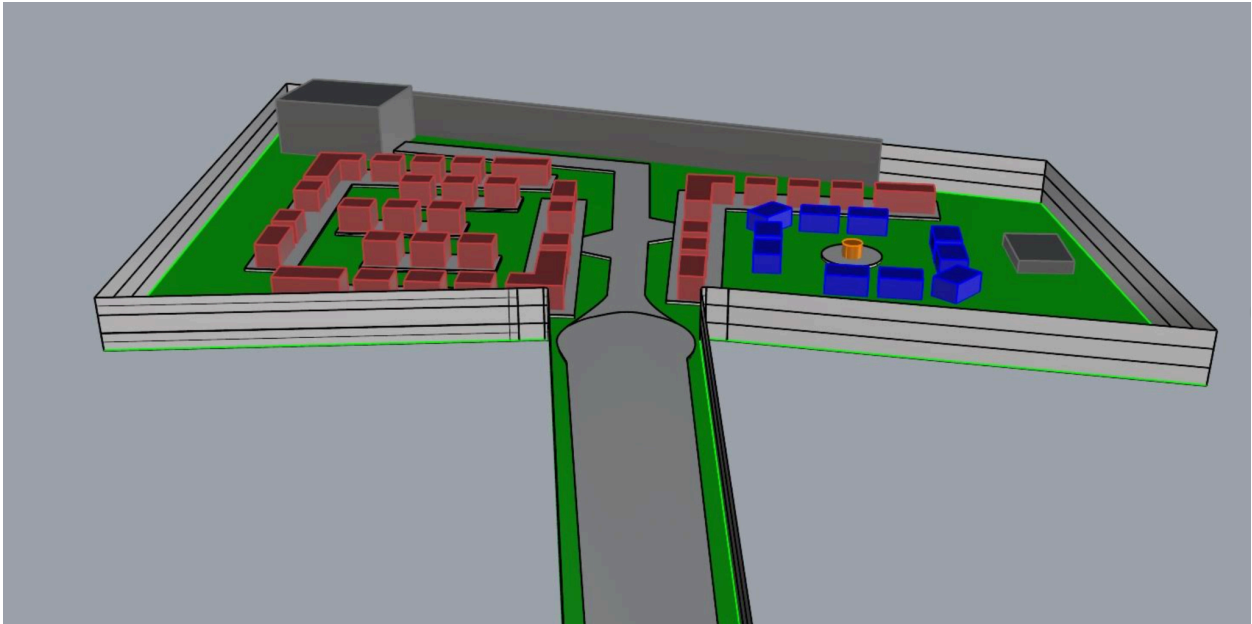
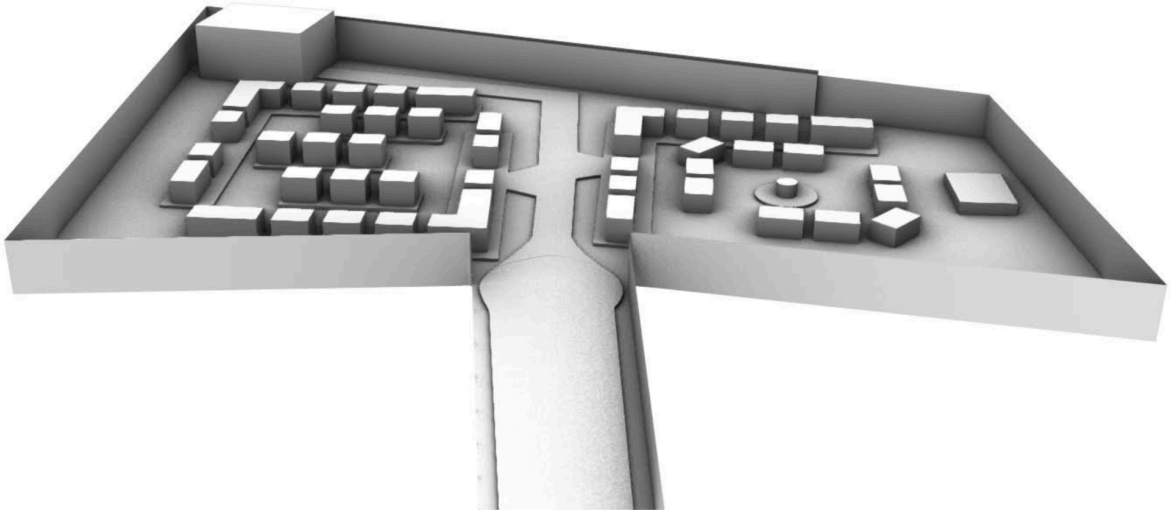
This site has been unoccupied for years.



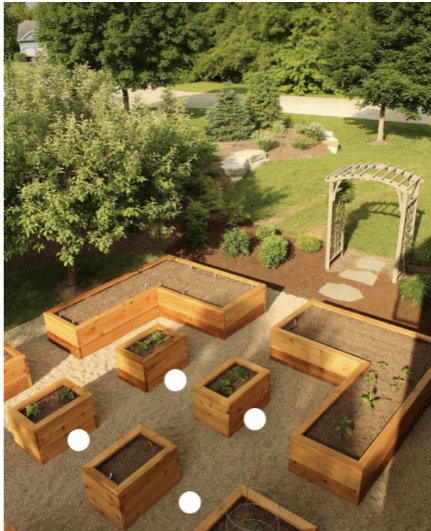
Design Drawings

Site Plan





Precedent Images









Financial Submission

Proposed Budget

The Garrison Trotter Neighborhood Association respectfully requests the acquisition of one BPDA-owned parcel in Roxbury (48 Townsend Street) and \$ 149,200.00 in funding to transform the vacant lot into 51 raised garden beds and a greenspace for community gatherings and events.

GRASSROOTS OPEN SPACE PROGRAM DEVELOPMENT BUDGET FORM	
Applicant Name:	Garrison Trotter Neighborhood Association
Project Name:	48 Townsend Street Community Garden
INSTRUCTIONS	
<p>Please review these instructions, including definitions below, and complete the development budget form for this project. The Itemization and Sources and Uses are both required. The Total Project Costs at the bottom of the Itemization should match the Total Project Costs at the bottom of the Sources and Uses. Please contact Theresa Strachila, Program Manager, at theresa.strachila@boston.gov with any questions.</p> <p><i>Note: Cells with totals and subtotals contain formulas that are locked for editing.</i></p>	
DEFINITIONS	
BUDGET CATEGORY	Description and examples of expenses
<i>Hard costs</i>	
<i>Costs directly related to construction, including materials, labor, etc.</i>	
Demo/removals	Demolition of existing structures on site; removal of debris from demolition; trash removal; tree or plant removals; etc.
Earthwork/excavation/geotex	Site grading; removal of contaminated soils; import of clean soil; purchase and placement of soil barriers; etc.
Drainage/utilities	Installation of water and electrical connections; French drain installation; installation of new spigots/lighting; irrigation purchase and installation; etc.
Paving/masonry/concrete	Install or replacement of pathways, plazas, sidewalks, retaining walls, etc.
Fencing	Permanent fencing installation, including gates
Site furnishings/structures	Materials and labor to construct garden beds, sheds, wash stations, greenhouses, pergolas, other structures; construction of permanent seating areas; etc.
Planting	Purchase and install of permanent plantings (i.e. trees, shrubs, bulbs, etc.); excludes annual plants and seeds
Other	Only to be used if expenses fit into no other cost category, detail must be provided at bottom of the budget worksheet
General conditions	Site management and safety costs (i.e. temporary fencing, portable toilets, erosion controls, mobilization, site cleanup)
Contingency	Reserve to cover unexpected costs; 10% of hard costs strongly recommended
<i>Soft Costs</i>	
<i>Costs not directly tied to physical construction, but necessary for the project's completion</i>	
Construction Documents	Designs and architectural drawings
Bid documents	Documents to facilitate a bid process; excludes designs/drawings
Civil engineering/survey	Costs associated with surveying or other engineering work
Project management (non-staff)	Contracted (non-staff) project managers
Other consultants	Consultants whose work does not fit into the above categories; detail must be provided at the bottom of the budget worksheet
Insurance	Insurance costs directly related to the capital improvement project
Permits	Permitting costs
<i>Subrecipient Costs</i>	
<i>Costs incurred by the subrecipient in carrying out the project</i>	
Staff time (project management)	Include hourly plus fringe benefits rate for staff working directly to complete the project (i.e. planting, spreading mulch, leading volunteers). Weekly timesheets must be provided with requisitions to bill for staff time. Only include project management in this category.
Staff time (non-project management)	Include hourly plus fringe benefits rate for staff working directly to complete the project (i.e. planting, spreading mulch, leading volunteers, purchasing materials). Weekly timesheets must be provided with requisitions to bill for staff time. Do not include project management in this category.
Materials	Materials purchased by the grantee to carry out the program, not direct construction materials, which should be included in "hard costs"
Indirect costs	Nonprofit organizations may include 10% of the direct subrecipient costs (soft costs only) as indirect costs in the budget without providing additional documentation. If the organization has a different negotiated indirect costs rate with the federal government, please contact the Program Manager.

DEVELOPMENT BUDGET: ITEMIZATION			
	TOTAL (\$)	Grassroots (\$)	Applicant Organization (\$)
HARD COSTS			
Demo/removals		\$ 10,000.00	
Earthwork/excavation/geotex		\$ 10,000.00	
Drainage/utilities		\$ 50,000.00	
Paving/masonry/concrete		\$ 5,000.00	
Fencing		\$ 25,000.00	
Site furnishings/structures		\$ 8,000.00	
Planting/Trees/shrubs/soil		\$ 15,000.00	
* Other (provide detail below)			
General conditions		\$ 5,000.00	
Hard costs subtotal (without contingency)	\$ -	\$ 128,000.00	\$ -
Contingency			
Hard costs subtotal (with contingency)	\$ -	\$ 128,000.00	\$ -
SOFT COSTS			
Construction Documents			\$ 9,500.00
Bid documents			
Civil engineering/survey			
Project management (non-staff)			
** Other consultants (provide details below)			
Insurance		\$ 1,200.00	
Permits		\$ 1,000.00	
Soft costs subtotal	\$ -	\$ 2,200.00	\$ 9,500.00
SUBRECIPIENT COSTS			
Staff time, project management (including fringe)		\$ 15,000.00	
Staff time, non-project management (including fringe)			
Materials			
Indirect costs (10% of subrecipient costs)			
Subrecipient costs subtotal	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS	\$ -	\$ 130,200.00	\$ 9,500.00
* Other costs (provide detail on costs included in this category below):			

GTNA Bank Statement



US702 | BR618
 ROP 450
 P.O. Box 7000
 Providence, RI 02940

GARRISON-TROTTER NEIGHBORHOOD ASSOCIATIO
 PO BOX 191938
 BOSTON MA 02119-0036

Business Account Statement

Page 1 of 3

Beginning September 01, 2023
 through September 30, 2023

Questions? Contact us today:



CALL:
 Business Account Customer
 Service
 1-800-862-6200



VISIT:
 Access your account online:
citizensbank.com



MAIL:
 Citizens
 Customer Service Center
 P.O. Box 42001
 Providence, RI 02940-2001

GARRISON-TROTTER NEIGHBORHOOD ASSOCIATIO
 Clearly Better Business Checking
 XXXXXX-820-7

Clearly Better Business Checking for XXXXXX-820-7

Balance Calculation

Previous Balance		133,947.76
Checks	-	.00
Debits	-	79.64
Deposits & Credit	+	.00
Current Balance	=	133,868.12

As a Clearly Better Business Checking customer, you do not pay a monthly maintenance fee. We appreciate your continued business.

Your next statement period will end on October 31, 2023.

TRANSACTION DETAILS FOR BUSINESS CHECKING ACCOUNT ENDING 820-7

Debits **

** May include checks that have been processed electronically by the payee/merchant.

Date	Amount	Description
ATM/Purchases		
09/08	79.64	5416 DBT PURCHASE - LY1PDA ZOOM.US 888-799-96WWW.ZO S CA

Previous Balance

133,947.76

Total Debits

- 79.64

Please See Additional Information on Next Page



Letters of Support

**Boston City Council****TANIA FERNANDES ANDERSON**
Councilor – District 7

Arthur Jemison
Chief of Planning/Director
Boston Planning & Development Agency
One City Hall, Ninth Floor
Boston, Massachusetts 02201

Dear Chief Jemison,

I am writing to express my strong support for the development of the parcels of land at 20 Townsend Street and 48 Townsend Street. The proposed projects, which include a community garden at 48 Townsend Street and an urban wild pocket park at 20 Townsend Street, align perfectly with our shared goals for a thriving and vibrant community.

These developments hold significant potential to enhance our neighborhood's quality of life by providing spaces that promote well-being and community engagement. The establishment of a community garden at 48 Townsend Street is a promising initiative that could offer a green oasis for residents. This space can encourage healthy living, sustainable practices, and a stronger sense of community by bringing neighbors together for a common purpose. In a time when green spaces are increasingly important for urban dwellers, this project fills a notable gap in our neighborhood. Similarly, the concept of an urban wild pocket park at 20 Townsend Street is an exciting prospect. Such a park would not only provide a natural escape within our urban environment but also contribute to the preservation of local flora and fauna. It could serve as an educational resource for our community, offering an opportunity for residents, especially children, to learn about and connect with the natural world.

I firmly believe that these developments are essential for the continued improvement of our neighborhood. They have the potential to make our community a more desirable place to live and foster a stronger sense of belonging among its residents. The positive impact of these projects cannot be overstated. I kindly request that you and your team continue to support and advance these initiatives. Thank you for your attention to this matter. I look forward to seeing these projects come to fruition and the positive changes they will bring to our neighborhood.

Sincerely,

Tania Fernandes Anderson
Boston City Councilor
District 7



Members, Alliances, Collaborations & Partners:
 Holborn, Gannett, Gaston, Otisfield Betterment Association

Garrison Trotter Neighborhood Association
 Devon, Normandy, Brunswick Residents Assoc.
 Fayston Street Residents Association
 Pasadena, Supple & Columbia Roads Neighborhood Association
 Intervale/Normandy Street Residents Assoc.
 Stanwood Street/Columbia Road Residents Association
 Elm Hill Park Improvement Association
 Crawford, Howland, Ruthven, Wannonah, Waumbeck BlockWatch Association
 Lawrence Avenue Group
 Blue Hill Avenue, Quincy St., Magnolia St. & Howard Avenue Neighborhood Assoc.
 Nine Streets United Neighborhood Assoc.
 Grove Hall Residents Association
 Sonoma-Maple-Schuyler Tenants Association
 Washington Heights Tenants Association
 United Granite Tenants of Grove Hall, Inc.
 Franklin Park Highlands Tenants Association
 Theroch Tenants Association
 Alaska/ Perrin Association
 Jeremiah E. Burke High School
 Quincy Geneva Housing Development Corp.
 Roxbury Multi-Service Center, Inc. (RMSC)
 Mike & Al's Basketball League
 Grove Hall Safe Neighborhood Initiative
 Franklin Park Zoo
 Friends of Franklin Park Zoo
 Mount Calvary Holy Church of Boston
 Greater Grove Hall Main Streets
 Caribbean Foundation/Urban Homemakers
 ABCD Elm Hill Family Service Center
 First Haitian Baptist Church of Boston
 Lilla G. Frederick Pilot Middle School
 Friends of the Lilla G. Frederick Pilot Middle School
 Women of Color AIDS Council, Inc. (WCAC)
 Roxbury YMCA
 The William Monroe Trotter K-6 School
 Roxbury YouthWorks
 Institute for Health and Recovery (IHR)
 Martin Luther King Jr. K-6 School
 MassHousing
 Freedom House
 Black Ministerial Alliance
 Institute for Health & Recovery
 Health Resources in Action
 Dorchester Bay EDC
 Nuestra Comunidad CDC
 Fairmount Indigo Transit Coalition
 Sheriff Steven Thompkins
 Boston Police Department

October 20, 2023

Boston Planning and Development Agency
 One City Hall Plaza
 Boston, MA 02201

To whom it may concern,

On behalf of Project RIGHT, Inc. (PRI), I submit this letter of support for the Garrison Trotter Neighborhood Association's (GTNA) proposal for two parcels of land that they are looking to develop. The parcels are located at 20 Townsend Street and 48 Townsend Street, which is in their target area. Each parcel is unique in that for the GTNA's plans will be to develop them into as neighborhood green spaces. The first parcel will become a beautiful community garden at 48 Townsend Street. The second parcel will be an organized urban wild pocket park at 20 Townsend Street. GTNA recognizes the importance of open spaces in our Roxbury neighborhood as a great resource for excellent mental health and well being.

PRI is a proud partner with the Garrison Trotter Neighborhood Association and its many creative initiatives. PRI is a collaboration of over 40 neighborhood resident associations, tenant groups, community agencies, faith based institutions and schools organizing on addressing the public safety and quality of life issues in the Grove Hall neighborhood. We look forward to working together with the GTNA on this much needed project. If you have any questions, or need further information, contact me at 617.541.5454.x102 or mkozu@projectrightinc.org.

Sincerely,



Michael Koza
 PRI Co-Director



Appendix B: Forms

Please see attached documentation

Submission Checklist

This checklist should be completed and included as part of the proposal submission. If items are not included, a written explanation of why they have been omitted should be included.

- Project Narrative (PDF file)
- Design Submission (PDF file including the items below)
 - Design Narrative
 - Design Drawings
- Financial Submission (PDF file including the items below, except Financial Submission Workbook)
 - Evidence of financing and operating revenue
 - Price Proposal Form
 - Financial submission workbook (Excel file)
- Disclosures (PDF file including the items below)
 - Disclosure Statement for Transaction with a Public Agency Concerning Real Property
 - City of Boston & BPDA Disclosure Statement
 - Certificate of Tax, Employment Security, and Contract Compliance
- Submission Checklist (PDF file)

