

THE DUDLEY VISION PROJECT ADVISORY TASK FORCE ROLES, SCOPE AND STRUCTURE

The Dudley Square Vision Project (“Dudley Vision”) was launched by Mayor Thomas M. Menino on June 9, 2007; and is comprised of three key elements *real estate development* through the creation of two new state of the art municipal buildings as well as renovations for another; *programmatic development* to enhance and build upon the strengths of this thriving commercial district; and *community engagement*.

Essential areas of focus include:

- **Real Estate Development (Municipal Projects):** As a result of the Dudley Vision Project, this vibrant neighborhood will see a new Area B-2 Police Station, a new Municipal Services Building in Dudley Square; renovations to the existing Dudley Square Library and the creation of a new development site on Dudley Street for mixed-use commercial/retail and active ground floor uses
- **Programmatic Development:** Sustaining this investment by the Menino administration will require a comprehensive review of aspects related to neighborhood development of this magnitude. Consideration will be given and a proposed strategic action plan created for specific areas to include but not be limited to:

Retail: Supporting existing businesses and merchants, working with Dudley Main Streets; and coordinating efforts to attract the goods and services which are in demand for this neighborhood.

Transportation: Creation of an action plan for short-, medium-, and long-term improvements that will support and manage vehicular and pedestrian traffic as development takes place in Dudley Square and the surrounding area.

Jobs: An examination of the needs of job seekers in the area, a review and education around existing municipal and privately managed programs to support those looking to gain access to construction jobs (during development) and permanent jobs.

Quality of Life Environment: Coordination of activities and communication regarding the site preparation activity associated with developments in Dudley Square.

- **Community Engagement:** In keeping with other City of Boston economic development and planning initiatives, the Dudley Vision Project will engage the community and various stakeholders in review and advice with regard to the aforementioned areas of focus through the creation of a Dudley Vision Advisory Task Force.

DUDLEY VISION ADVISORY TASK FORCE

Members of the Dudley Vision Advisory Task Force (“the Task Force”) will serve in an advisory capacity and provide community perspective on issues related to the programmatic goals and outcome of this Project.

The Dudley Vision Advisory Task Force is responsible to:

- (1) Advise the City of Boston and Dudley Vision Working Group (staff) relative to design, planning and economic development issues and to participate in the creation of the *Dudley Square Vision Strategic Action Plan*
- (2) Serve as a resource to the Project Team and designated consultant teams through informational review of materials set forth as part of the Dudley Vision Project and participation in regular working sessions as needed; and
- (3) Provide community representation through active participation in public meetings in addition to communication with constituent groups about the goals, direction and progress of the Dudley Vision with particular focus to the creation of an action plan for *Retail, Transportation, Jobs* and *Environment/Quality of Life*

Task Force Activity, Projects and Management:

Projects for which the Task Force will have input will include in succession based on the proposed schedule for Dudley Vision Project activity to date:

- (1) *New Area B-2 Police Station.* This project will be the primary beginning agenda item and focus for the Task Force. This will include design process and review prior to construction;
- (2) *New Municipal Building.* The scope of activity will be similar to that proposed for the Area B-2 Police Station work;
- (3) *Proposed Dudley Square Library Exterior Renovations.* This will also include design process and review; and
- (4) *New Dudley Square Developable Site.* As with other parcels which have fallen under the rubric of RSMPOC structure, the Task Force, at the discretion of the ROC, will guide creation of the Request for Proposals, providing recommendations for RFP components, designation of developer and review of proposed project once determined.

Throughout, the Task Force will review and advise relative to the programmatic components referenced above which will influence the above projects which will fall under its, and by extension the Roxbury Oversight Committee’s purview.

Management/Staff Support for the Task Force

The Dudley Vision Advisory Task Force will be managed collaboratively by the BRA’s Deputy Director for Community Economic Development in coordination with DND’s Deputy for Real Estate Management and the Deputy Director for Property and Construction Management with staff support of the agency’s Planning Division for coordination of working sessions/meetings and dissemination of materials and content information.

Membership, Advisory Task Force Organization and Meeting Notification:

Leadership of the Dudley Vision Advisory Task Force as needed will be determined by Mayoral designation of Chairperson(s) from those nominated and asked to serve on the task force. The Chairperson(s) will provide leadership in Task Force Working Session facilitation as well as during public meetings. In addition, the Chairperson(s) will work with Dudley Vision Project Manager as well as the Coordinator from the Mayor's Office of Neighborhood Services in setting forth the agenda for said meetings and organization of this advisory group.

Working Sessions of the Advisory Task Force will be scheduled as much as possible during evening hours; and will take place at least once or twice a month as determined by project needs. The Dudley Vision Project Manager will oversee coordination of agenda items for working sessions with Advisory Task Force Chairperson(s).

As deemed appropriate and as has been standard practice during the Planning Phase of similar initiatives, members of the general public will be allowed to attend and listen during these working sessions. Similarly, relevant commentary from members of the general public will be taken at a designated latter portion of working session meetings.

Public Meetings for the Dudley Vision Project will include Task Force Members, Dudley Vision Project City Team members ("Working Group"), and the general public/community stakeholders. These meetings will be scheduled at least once every three months or as deemed necessary based on information and progress of the work of staff, consultant(s) teams as applicable and others relative to the Dudley Vision Initiative and related projects. Commentary from members of the general public will be taken during these meetings and will be organized accordingly.

Meetings will be advertised in the neighborhood newspaper(s) as well as newspapers of general circulation (e.g., the *Boston Banner*, etc.). Mailing lists of meeting attendees will be maintained and used for individual notification by mail or email. Meeting attendees will be notified in advance of the meetings at which issues of interest are considered.